

Self –Administration of Asthma Medication Authorization Procedure

When a health care provider, parent/guardian, student and school nurse agree that self-administration of asthma or other medication is appropriate for an individual student, the procedure must be done safely, carefully and accurately.

The attached form must be completed by the prescribing health professional and parent/guardian and returned to the school nurse. Orders must be renewed annually or whenever medication, dosage, or administration changes.

The parent / guardian / family must provide to the school health office:

- a written order by a health care provider (could be in the form of a signed AAP, medication consent form, OR this self-administration form)
- a written authorization by the parent/guardian (could be in the form of a signed AAP, medication consent form, parent questionnaire, OR this self-administration form)
- the inhaler and/or other medication in a container appropriately labeled by a pharmacist or the health care provider

The student will need to:

- complete a student breathing questionnaire (SBQ)
- demonstrate competency in taking his/her medication safely
- demonstrate appropriate asthma management and self-care skills
- appropriately complete and sign the agreement that accompanies this form
- follow-up as indicated on the agreement

The licensed school nurse will need to:

- determine asthma severity level from the SBQ if not indicated on an AAP, and assess level of asthma control
- assure the student understands what is asthma, early and late warning signs / symptoms, peak flow usage as appropriate, what to do to prevent and relieve symptoms, the concept of good control, asthma management steps, how to use their asthma action plan, the difference between controller and reliever medication, appropriate self-care skills, and can demonstrate appropriate medication technique / competency (including knowing how to tell time and decide when to take their medications). If you have doubts about a student's understanding, you may want to consider initiating a home care visit for asthma education (see asthma care coordination resource list).
- for older students, in preparation for currently (or in the future) being able to self-manage their own disease, assess whether they know / understand
 - who their primary health care provider is
 - The importance of choosing and building a relationship with one health care provider
 - how to make their own asthma appointments (and when)
 - the need for preventive "Well Asthma Care" at least every 6 months
 - where their pharmacy is
 - how to fill and refill their own prescriptions
- Intervene on the student's behalf by communicating with the student's parent/guardian and health care provider as needed in order to promote better asthma control and acquisition of asthma self-care skills.

Student Agreement

I agree to:

- use correct inhaler technique (demonstrate to nurse)
- not allow anyone else to use my medication
- maintain a written record of my medication administration at school (e.g. in my planner, notebook, etc.)
- keep a current supply of my medication located (e.g. purse, backpack, etc.) _____
- keep spare medication in the nurse's office
- check-in with the school nurse __daily __weekly __monthly __other : _____
(note what day of the week and time _____)
- notify the school nurse or _____ under the following circumstances;
_____ I need to take my quick-relief medication (albuterol) more often than 2 x a week during the day or more than 2 x a month at night
_____ I have asthma symptoms after exercise, sports or physical education class
_____ My symptoms don't go away or get worse after taking my medication
_____ I suspect that I am having side effects from my medication
_____ My peak flow reading or symptoms is/are in the yellow or red zone
_____ Other _____
- follow my health care provider's orders
- refill my prescriptions before they run out (or help remind my parent/guardian to do so)
- see my health care provider for preventive "Well Asthma Check-ups" at least twice a year
- call my health care provider if I am having symptoms that don't get better after a day or so

I know or will find out:

- who my health care provider is and how to contact her / him
- where my pharmacy is and how to contact

Signature of Student

Date

To Be Completed By Licensed School Nurse

- This student has demonstrated mastery related to his / her asthma medication and self-care skills.
- This student needs reinforcement of his/ her asthma medication and self-care skills.
- This student may self-carry and should check in with me as described above.
- _____

Signature of Licensed School Nurse

Date

NOTE: If the school nurse does not concur with the health care provider's instructions after assessing the competencies of the student, the school nurse will contact the health care provider to attempt to agree upon a plan. In the event agreement is not reached, the parents may refer the case to the Nursing Service Manager at _____ for resolution. Permission for the self-administration of medication may be suspended if the student is unable to maintain the procedural safeguards established in the above agreement. If there is disagreement related to this procedure, the case may be referred to the Nursing Service Manager for resolution.