



MINNESOTA REGISTRATION AND CERTIFICATION (MR&C) CREMATION AUTHORIZATION PROCESS

MR&C authorized users may now complete the cremation authorization approval process electronically. The benefits of completing the process online save physicians and their staff time and eliminate duplicate entry of cause of death information. Another benefit is that online processing ensures that cause of death information is accurate and timely.

In addition to the changes in MR&C for all final disposition methods requiring Medical Examiner or Coroner approval, the cremation authorization form has been revised.

Cremation Authorization Process

1. Funeral director completes and files Fact of death record with cremation.
2. MR&C notifies Medical Certifier through email to complete Cause of death information and creates tasks in medical certifier Work queue.
3. MR&C creates tasks in funeral director Pending cause of death with cremation Work queue.
4. Medical certifier receives email notification and task in work queue to complete Cause of death information.
5. Medical certifier accesses record through email or Work queue.
6. Medical certifier completes and saves Cause of death I information.
7. When "Yes" to trauma or postpone question, MRC displays message to contact ME/Coroner if user clicks **Save** on Cause of death I page. If no, proceed to Step 10.
8. If ME "trigger" terms are entered, MR&C displays validation message that death record should be referred to ME/Coroner. If no, skip to Step 10.
9. MR&C displays message to user to contact ME when "Yes" to Trauma or Postpone.
10. Medical certifier completes and saves Cause of death II information.
11. Medical certifier Files cause of death.
9. MR&C displays message to user to contact ME if "Yes" to Trauma or Postpone.
12. MR&C changes death record status to Referred to ME/Coroner if ME trigger terms are medical conditions listed in cause of death.

13. MR&C notifies ME/Coroner and updates ME/Coroner Death record referral with cremation Work queue.
14. If the death record status is Pending cause of death, MR&C notifies ME/Coroner and updates ME Pending cremation authorization request Work queue.
15. ME/Coroner receives email notification and task in cremation authorization request work queue.
16. ME/Coroner approves or postpones cremation authorization request.
17. If cremation authorization request is approved, MR&C notifies funeral director and updates Approved cremation authorization request work queue.
18. If cremation authorization request is postponed, MR&C notifies funeral director cremation authorization request is postponed.