

Environmental Health Continuous Improvement Board

July 12, 2017 Meeting Take-Home Points and Action Items

Take-Home Points

- At its July 2017 meeting, the Environmental Health Continuous Improvement Board (EHCIB) reviewed the results of the food, pools, and lodging services (FPLS) program evaluation pilot, which tested the tools and instructions for self-assessment and verification of food standards 2 and 8. Overall, the results showed support for the tools but demonstrated a need to refine the instructions and methodology for the FDA Voluntary Retail Standards criteria so that increased consistency can be attained. Next steps include:
 - A subgroup made up of one MDH, MDA, and a local dual-delegated representative will work on refining the tools and instructions by September 2017.
 - A second pilot of standards 2 and 8 using the updated tools will occur in the fall of 2017. **The EHCIB is looking for at least three locally delegated agencies (at least one dual-delegated) to participate in the second pilot.** If interested and for more information, please contact Kim Carlton, MDH EH, at kim.carlton@state.mn.us or 651-201-4511.

The EHCIB is confident that the continuous improvement (CI) approach they are taking to improve the FPLS program evaluation process is working. Testing and needing to refine the tools, instructions, and process prior to full implementation is expected and welcomed as part of the CI process. The CI process can take time, but the results are worth it.

The EHCIB would like to thank the three agencies that participated in the food, pools, and lodging services (FPLS) program evaluation pilot: MDH, MDA, and the Kandiyohi-Renville delegated FPLS program. It would also like to thank the workgroup for its patience and effort in getting the new FPLS program evaluation off to a great start.

- The Environmental Health Continuous Improvement Board (EHCIB) reviewed the aggregate data summary of the Food, Pools, and Lodging Services (FPLS) statewide performance measures. Overall, the EHCIB was pleased with the great response rate (only one program did not participate) and found the statewide picture of FPLS to be very interesting. However, the data collection was not without challenges and lessons

learned. The EHCIB is committed to gathering feedback and improving the process and the measures in the future. The EHCIB is also committed to assuring the quality and usefulness of data collection. Therefore, the EHCIB agreed on the following next steps:

- Local FPLS programs and community health boards will receive summary reports. These reports will contain program-specific and statewide data.
- At its September 13, 2017 meeting, the EHCIB will develop its recommendations and a full report will be produced.
- The EHCIB will use 2018 to gather input from local programs and refine the measures and instructions. The EHCIB will resume data collection in 2019.

For more information, please direct questions to your [EHCIB representative](#).

- Dawn Beck, Olmsted County, accepted the Environmental Health Continuous Improvement Board's (EHCIB) nomination to remain as its co-chair – a role she has had since its inception in 2014. Tom Hogan, Director of Environmental Health at MDH, is the other co-chair. The EHCIB is happy to have Ms. Beck remain in the co-chair position and thanks her for her continued dedication to the EHCIB.
- The Environmental Health Continuous Improvement Board (EHCIB) determined its 2018 meeting schedule. Meetings will occur on the following Thursdays in 2018 from 9 a.m. to 1:30 p.m. at the Minnesota Counties Intergovernmental Trust building in St. Paul:
 - January 4
 - March 1
 - May 3
 - July 26
 - September 6
 - November 1

Action Items

- The Center for Public Health Practice will create local summary reports of the FPLS Annual Performance Measure data and get on the upcoming SCHSAC and PISC meeting agendas.
- FPLS program evaluation workgroup will plan for the next pilot of the tools and instructions for food standards 2 and 8.
- EHCIB members will recruit volunteers for the next FPLS program evaluation pilot.
- The Center for Public Health Practice will update the EHCIB charter and edit the website.
- The Center for Public Health Practice will help the EHCIB prepare for its Learning Station at the upcoming 2017 Community Health Conference.

Upcoming 2017 Meetings

- Wednesday, September 13, 2017
- Wednesday, November 8, 2017