

Environmental Health Continuous Improvement Board

November 8, 2017 Meeting Take-Home Points and Action Items

Take-Home Points

- The food, pools, and lodging services (FPLS) program evaluation workgroup is looking to recruit a new member from a locally delegated FPLS program in the metro area. Members meet in person, as needed, and help shape the new FPLS program evaluation process. For more information see the [workgroup charter](http://www.health.state.mn.us/divs/eh/local/cib/process/charter.pdf) (<http://www.health.state.mn.us/divs/eh/local/cib/process/charter.pdf>) or contact [Kim Carlton](mailto:kim.carlton@state.mn.us) (kim.carlton@state.mn.us).
- The food, pools, and lodging services (FPLS) Program Evaluation Workgroup presented the final materials for pilot two, which will re-test the tools and instructions for self-assessment and verification of food standards 2 and 8, to the Environmental Health Continuous Improvement Board (EHCIB) at its November 2017 meeting. Based on findings from the first pilot, the workgroup refined the worksheets and instructions, developed templates, and clarified the process for questions and communications. In addition, training will be provided to all participants. These changes address the need for increased clarity, decreased time commitment to complete the self-assessment and verification, and increased consistency among verifiers. Pilot two will be conducted as follows:
 - a. Four local FPLS programs will complete the self-assessments: Washington County, Horizon Public Health, Le Sueur-Waseca Counties, and City of Minnetonka (dual-delegated agency).
 - b. MDH and MDA will complete all four verifications. The local FPLS programs participating have the option of completing verifications of the other local programs.
 - c. Pilot two will begin December 2017/January 2018 with the results presented to the EHCIB at its March or May 2018 meeting, depending on start date.

The EHCIB applauded the workgroup and subgroup (that helped work on the instructions, tools, and templates) for their excellent work, thanking them for their efforts at creating very well thought out, clear changes for testing in pilot two. The EHCIB appreciates the commitment of everyone involved in pilot two and looks forward to seeing the results.

- The Environmental Health Continuous Improvement Board (EHCIB) asks that you watch your inbox for the statewide and local food, pools, and lodging services (FPLS) statewide performance measure reports. They are in the process of being finalized and will be sent out as soon as they are ready.
- The Environmental Health Continuous Improvement Board (EHCIB) discussed next steps for the food, pools, and lodging services (FPLS) statewide performance measures. In order to ensure value and utility of the FPLS statewide performance measure data, over the course of the next year, the EHCIB plans to:
 - Gather feedback on the pilot year of data collection to get a better understanding of the barriers and value of the data,
 - Determine what data to collect in 2019 and how best to collect it, and
 - Conduct deeper analysis of the data collected in the pilot year.
 Plans to accomplish this are being developed and will be reviewed at an upcoming EHCIB meeting.
- The Environmental Health Continuous Improvement Board (EHCIB) made progress on its effort to develop a public health framework for the protection against environmental health hazards area of public health responsibility. Minnesota Department of Health (MDH) staff, who work in the area of water protection, shared their draft inventory of current drinking and recreational water protection activities and received feedback. Based on this feedback MDH staff will refine the inventory and share it at an upcoming EHCIB meeting.

Action Items

- The Center for Public Health Practice will finalize the reports of the FPLS Statewide Performance Measure data.
- The Center for Public Health Practice will develop a proposal for the FPLS statewide performance measure data activities.
- FPLS program evaluation workgroup will conduct pilot two and report results at either the March or May 2018 EHCIB meeting.
- MDH EH staff will update the draft inventory of state drinking and recreational water protection activities.

Upcoming 2018 Meetings

- Thursday, January 4, 2018
- Thursday, March 1, 2018

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- Thursday, May 3, 2018
- Thursday, July 26, 2018
- Thursday, September 6, 2018
- Thursday, November 1, 2018