

# Environmental Health Continuous Improvement Board

## January 4, 2018 Meeting Take-Home Points and Action Items

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### Take-Home Points

- The Environmental Health Continuous Improvement Board (EHCIB) would like to thank its outgoing members for their commitment and support:
  - Jeff Brown, City of Edina
  - Diane Thorson, Becker County
  - John Weidner, Lake County
- The food, pools, and lodging services (FPLS) program evaluation workgroup is looking to recruit a new member from a locally delegated FPLS program in the metro area. Members meet in person, as needed, and help shape the new FPLS program evaluation process. For more information see the [workgroup charter](http://www.health.state.mn.us/divs/eh/local/cib/process/charter.pdf) (<http://www.health.state.mn.us/divs/eh/local/cib/process/charter.pdf>) or contact [Kim Carlton](mailto:Kim.Carlton@state.mn.us) ([kim.carlton@state.mn.us](mailto:kim.carlton@state.mn.us)).
- The food, pools, and lodging services (FPLS) program evaluation workgroup started pilot two, which re-tests the tools and instructions for self-assessment and verification of food standards 2 and 8. Training was provided to all participants in December 2017. The self-assessment period begins in January 2018.
  - Four local FPLS programs will complete the self-assessments: Washington County, Horizon Public Health, Le Sueur-Waseca Counties, and City of Minnetonka (dual-delegated agency).
  - MDH and MDA will complete all four verifications. The local FPLS programs participating have the option of completing verifications of the other local programs.
  - The results of pilot 2 will be presented to the EHCIB at its May 2018 meeting. The EHCIB appreciates the commitment of everyone involved in pilot two and looks forward to seeing the results.
- The food, pools, and lodging services statewide performance measures (FPLS PMs) help provide a statewide picture of FPLS and help drive statewide improvement. The Environmental Health Continuous Improvement Board (EHCIB) is committed to collecting FPLS PMs and to improving the measures and process. The EHCIB would like

to maintain momentum from the pilot year of data collection (2017, 2016 data) while reflecting on the process and developing measures that are meaningful and feasible for all FPLS programs in the future. At its January 2018 meeting, the EHCIB agreed on the following in order to accomplish this:

- During the first half of 2018, gather feedback on the pilot year of data collection via key informant interviews conducted by the Center for Public Health Practice.
- During the second half of 2018, prepare to collect FPLS PMs in 2019 (2018 data).
  - Staffing and completion of on-time inspections will be collected again via a REDCap survey. Reporting instructions will be improved for clarity.
  - Focus groups will be conducted by the MDH Center for Public Health Practice across the state in order to dive more deeply into foodborne illness risk and discuss how best to collect this data in the future.
  
- The Environmental Health Continuous Improvement Board (EHCIB) made progress on its effort to develop a public health framework for the protection against environmental health hazards area of public health responsibility. Minnesota Department of Health (MDH) staff, who work in the area of water protection, shared their updated draft inventory of current drinking and recreational water protection activities and received feedback. The EHCIB liked the updated draft and will share it with its constituency for further feedback and refinement. The next topic will be healthy homes – beginning with lead. MDH EH staff will create a draft inventory of current healthy homes – lead activities for review at the March 2018 EHCIB meeting.
  
- The Environmental Health Continuous Improvement Board (EHCIB) took time at its January 2018 meeting to reflect on its purpose and original charge in order to identify gaps and help determine its direction moving forward. The EHCIB would like to gather feedback from its constituency also. Please watch for an email from your EHCIB representative and respond with your feedback.
  
- The Environmental Health Continuous Improvement Board (EHCIB) welcomed MDH leadership to its January 2018 meeting in order to discuss the MDH's new e-licensing system and subsequent changes to Rapid Inspection. The purpose of the discussion was to determine how everyone can move forward in partnership to address the statewide IT needs for FPLS. At this time, the following next steps were agreed upon:
  - MDH EH will provide the business needs/requirements included in its new e-licensing system to local FPLS programs.
  - MDH EH will provide details about how the hospitality fee funds are spent and how support for Rapid Inspection is funded.
  - MDH EH will provide more information about the future of Rapid Inspection.

- MDH Center for Public Health Practice (PHP) and MDH's FPLS program will gather an inventory of licensing and inspection applications used by FPLS programs across the state. Once the inventory is collected, MDH EH and the EHCIB will consider forming a workgroup/subgroup to discuss options.

## Action Items

- EHCIB members will:
  - Provide feedback via SharePoint on EPH framework documents
  - Get feedback from constituents on EPH framework draft inventories for water
  - Ask constituents for feedback about EHCIB's success in fulfilling its charge
  - Recruit new metro, delegated workgroup member
  - Recruit delegated metro and non-delegated EHCIB members
  - Help PHP staff recruit people to participate in FPLS PM interviews and planning group.
- The Center for Public Health Practice and MDH FPLS program will gather an inventory of e-licensing applications used by FPLS programs across the state and begin to implement the plan for FPLS PMs.
- FPLS program evaluation workgroup will conduct pilot two and report results at the May 2018 EHCIB meeting.
- MDH EH staff will develop a draft inventory of state healthy homes – lead activities.
- MDH EH staff will provide updates and more information about e-licensing and the future of Rapid Inspection.

## Upcoming 2018 Meetings

- Thursday, March 1, 2018
- Thursday, May 3, 2018
- Thursday, July 26, 2018
- Thursday, September 6, 2018
- Thursday, November 1, 2018