



Radiation Control  
 625 North Robert Street  
 P.O. Box 64497  
 St. Paul, Minnesota 55164-0497  
 651-201-4545  
[www.health.state.mn.us/xray](http://www.health.state.mn.us/xray)

<b>Sample Industrial X-Ray Program Audit Cabinet X-ray Systems</b>
Printed name and title of person performing audit
Signature of person performing audit
Date of audit
Deficiencies identified?
Explain:
Corrective Actions taken:
<b>Radiation Safety Officer</b>
Radiation Safety Officer (RSO) designated
RSO Delegation Agreement in place
RSO established ALARA program
All equipment registered with MDH
MDH notified of new/removed equipment
<b>Personnel</b>
Equipment operators trained in radiation safety program
Equipment operators trained in operating procedures
Equipment operators trained in emergency procedures
<b>Individual Monitoring Devices</b>
Facility use of individual monitoring devices
Monitors worn correctly
New employee individual monitor (dosimeter records) history collected
Employees annually notified of accumulated dose
Employees notified of total dose upon termination
Monitoring records maintained for a minimum of 30 years
<b>Policies</b>
Radiation Safety policies and procedures in place
<b>Equipment</b>
Methods for locking and securing equipment from unauthorized use
Inspected according to manufacturer's recommendations