



Radiation Control Unit
625 North Robert Street
P.O. Box 64975
St. Paul, MN 55164-0975
651-201-4545
www.health.state.mn.us/xray

To: Minnesota Registered Service Providers

From: Kimberly Pappas, X-ray Supervisor

Subject: Service Provider Update

Thank you for registering with the Minnesota Department of Health (MDH), Radiation Control Unit. Now that you are registered, we would like to clarify some information pertinent to you as a registered Service Provider in the State of Minnesota:

1. Federal Form 2579: Helpful hints for correct equipment registration.
 - Equipment Location: Installation location, not delivery location
 - Name: Facilities legal name
 - Address: Installation address, not delivery address
 - Comments: Include replacement piece serial number and manufacturer
2. If you have any changes to your registration (home address, employer, etc.), please contact us with those changes via phone, email, fax or mail.
3. Provide proof of Service Provider number to the facility, include on all paperwork to MDH

Because it's important to continue to keep you updated, we would like you to complete the following contact information to receive our monthly X-ray Bulletin. Please fax to (651) 201-4606 or mail to:

Minnesota Department of Health
Radiation Control Unit
P.O. Box 64975
625 North Robert Street
St. Paul, Minnesota 55164-0975

If you haven't already, please send us your email address

Name: _____

Service Provider # (if known) _____

Business Name: _____

Email: _____

If you have questions, please visit our website at www.health.state.mn.us/xray or call (651) 201-4545.