

Setting the Stage for Improvement Worksheet

Next Steps/Action Plan

Questions to consider when putting a plan into action:

- What is needed to enlist the support of your facility's leadership for this effort (e.g., administration, physician leaders, nurse leader)?
- Who might be a champion for this project? (Consider a leader with a special interest or expertise in this topic area.)
- Who should be involved and could participate on a team? (Consider representation from all departments involved.)
- What resources are needed (e.g., staff time, computer access)?
- What data is available, and/or what data needs to be gathered?
- What is the best way to display or share the data available to build a case for change and/or show improvement?
- What barriers might you encounter when getting started?
- What are some potential solutions to overcome these barriers?
- When can the team be convened?
- What can you accomplish in the next month?