

Notice of Providing Home Care Services

The temporary license is valid for twelve months from the date of issuance. During this temporary license year, the commissioner shall conduct an initial full survey of the temporary licensee who will be granted a license if found to be in substantial compliance with home care laws. If the temporary licensee does not provide home care services* during this period, then the temporary license expires at the end of the year and is not eligible for renewal. To continue offering home care services, the licensee must apply for a new temporary home care license. (Minn. Stat. § 144A.473 Subd. 2).

See the document titled [Guide to the initial survey process for home care providers with a temporary license](#) for more details.

Complete and return this form within five days after beginning to provide home care services to your first client.

*Assistance with laundry, housekeeping, meal preparation, shopping and other household chores and services are only considered home care services if the provider is also providing at least one of the activities in [144A.471, Subd. 6, \(1\) – \(5\)](#).

Include the following information in your correspondence:

1. Home Care Provider / Agency Name: _____
2. City: _____
3. Health Facility ID (HFID): _____
4. Housing with Services (HWS) HFID (if applicable): _____
5. Date home care services started: _____
6. Number of clients receiving home care services: _____

Authorized Agent Name (print): _____

Authorized Agent Signature: _____

Date: _____

Send this completed form to:

E-mail: health.homecare@state.mn.us

Address: Home Care and Assisted Living Program
Health Regulation Division
Minnesota Department of Health
PO Box 64900
Saint Paul, MN 55164-0900

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