



*Protecting, Maintaining and Improving the Health of Minnesotans*

November 14, 2008

Victor Jibunor, Administrator  
Xtra Care Inc  
1334 Roosevelt Street  
Anoka, MN 55303

Re: Telephone Interview

Dear Mr. Jibunor:

The information discussed during a telephone interview conducted by staff of the Minnesota Department of Health, Case Mix Review Program, on October 30, 2008, is summarized in the enclosed documents listed below:

Telephone Interview and Education Assessment form

A summary of the items discussed during the phone interview and a listing of the education provided during the interview

Resource Sheet for Home Care Providers

A listing of web-sites and documents useful to home care providers in assuring compliance with home care regulations

Please note, it is your responsibility to share the information contained in this letter and the information from this interview with your direct care staff and the President of your facility's Governing Body.

If you have any questions, please feel free to call our office at (651) 201-4301.

Sincerely,

A handwritten signature in black ink that reads "Jean M. Johnston".

Jean Johnston, Program Manager  
Case Mix Review Program

Enclosure(s)

CMR TELEPHONE 03/08



Class A and Class F Home Care  
**Telephone Interview and Education Assessment**

Registered nurses from the Minnesota Department of Health (MDH) use this form to document telephone interviews and education of newly licensed Class F and Class A (licensed only) Home Care Providers as well as other providers who have not been surveyed by Case Mix Review staff.

Licensing requirements listed below were reviewed during a telephone interview. Information from this interview along with other data will be considered when making decisions regarding the timing of an on site survey. The noted topics were discussed during the telephone interview and education was provided in the checked areas.

Name of Home Care Licensee: Extra Care Inc

HFID #: 25535

Type of License: Class F Home Care

Date of Interview: October 30, 2008, and has no clients.

| Interview Topic              | Item Discussed  | Education Provided   |
|------------------------------|---|--|
| <b>Access to information</b> | <input type="checkbox"/> Home Care Rules and Statutes | <input type="checkbox"/> Web address for Home Care Rules and Statutes was sent (MN Statute §144A and MN Rule 4668)<br><br><input type="checkbox"/> Web address for Vulnerable Adult Act was sent (MN Statute §626.557)<br><br><input type="checkbox"/> Web address for Maltreatment of Minors Act was sent (MN Statute §626.556)<br><br><input type="checkbox"/> Board of Nursing web address was sent<br><br>Sent via: <u>E-mail</u><br><br><input type="checkbox"/> Basic Education Provided |
| <b>Client Needs</b>          | <input type="checkbox"/> Care needs of clients        | <input type="checkbox"/> Home Care licensee is required to have staff sufficient in qualifications and numbers to meet client needs (MN Rule 4668.0050)<br><br><input type="checkbox"/> Basic Education Provided   |

