

SAMPLE

Coalition Member Job Description

Before you can begin recruiting members for the coalition, you need to decide what you want them to do.

Coalition Member Job Description

Healthstyle-Steele County

Members of the Coalition will develop and implement plans to accomplish the mission of HealthStyle. This team will identify, promote, and coordinate community-based programs that encourage healthy lifestyles for Steele County Residents.

Specific Responsibilities:

- Attend Coalition meetings.
- Serve as a member of a task force and/or action team
- Participate in the identification, selection, and promotion of innovative healthy lifestyle activities
- Help assess community needs and identify existing resources
- Develop plans of action to carry out the mission
- Strive to coordinate programs and resources to maximize impact
- Develop a mechanism for evaluating and monitoring the strategies

Time Commitment:

- One- to three-year position
- Eight to Twelve Coalition meetings per year (1 ½ to 2 hours per meeting) and task force/action team meetings as needed

Personal Qualities:

- Commitment to improving the health of Steele County residents
- Knowledge of the Steele County area and its people
- Broad perspective in identifying and planning programs
- Enthusiasm
- Resourcefulness

Serving as a member of the coalition will provide you with the opportunities to:

- Broaden your knowledge
- Gain new experiences and skills
- Increase communication skills
- Work with other community professionals