DATE: 3/23/2018
TO: Hearing Instrument Dispenser Examination Applications
    Hearing Instrument Dispenser Trainees and Other Interested Persons
SUBJECT: Hearing Instrument Dispenser Examination Information

The Minnesota Department of Health (Department) will offer the Hearing Instrument Dispenser (HID) Examination on the following date:

### 2018 Dates

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<th>Application Deadlines</th>
<th>Exam Dates</th>
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<td>December 22, 2017</td>
<td>January 5, 2018</td>
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<td>March 30, 2018</td>
<td>April 13, 2018</td>
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<td>June 29, 2018</td>
<td>July 13, 2018</td>
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<td>October 12, 2018</td>
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All practical examinations are located in St. Paul, Minnesota. You will be told the address of the examination and will receive directions to that address at the time you receive notice that you have scheduled for the exam.

**Deadline**

The deadline for scheduling a practical examination is the earlier of the application deadline, OR when 20 applications have been submitted and accepted. We can only test 20 persons so if the exam fills before the application deadline date, no more applications will be accepted. Applications area accepted on a first-come, first-serve basis. You will be notified of your scheduled examination date and time one week before the examination.

**Written Examination**

The written portion of the Hearing Instrument Dispenser Examination is the International Licensing Examination (ILE), administered by the International Hearing Society (IHS). Candidates may self-schedule this examination and sit for it at locations throughout Minnesota. Go to Webpage: [HID Exam Instructions](#) for more information. We encourage you to take and pass the written examination before you schedule the practical examination.

**Who Needs to Take the Examination?**

Any person who dispenses hearing aids in Minnesota must be certified as a Hearing Instrument Dispenser, approved by the Minnesota Department of Health as a trainee or a licensed
audiologist. In order to qualify for a hearing instrument dispenser certification or audiologist license, you must pass both the written and practical portions of the Minnesota Hearing Instrument Dispenser Examination, apply for Hearing Instrument Certification or Audiology Licensure and be approved by the Minnesota Department of Health. Audiologists are exempt from the written examination requirement.

**What to bring with you to the examination?**

The Minnesota Department of Health Hearing Instrument Dispenser Examination overview describes the materials you must bring to the HID examination (see pages 2-3). Read the information carefully. Be sure you bring everything you need for admission and completion of the examination.

**Photo Identification**

All applications must include a passport size photograph (2” square, head and shoulders only), which was taken less than six months prior to date of application. Photographs that do not meet these criteria will be returned. This photograph will be used as identification as the examination. If an acceptable passport size photograph is not received at the Department prior to the examination, the candidate will not be allowed to take the examination. The yellow pages of the telephone book have listings of some places that offer this services.

**Passing Requirements for the Practical portion of the examination.**

The practical portion of the examination will be scored as four separate stations.

- Audiometry (includes a written portion)
- Ear Mold Impressions
- Hearing Aids: Fitting and Servicing (includes a written portion)
- Minnesota Laws

Candidates will be required to receive a passing score in each station in order to pass the practical portion of the examination. Candidates who receive a passing score in one or two stations, but who do not receive a passing score in all three stations, must retest on subsequent examination date(s) only those stations they did not pass. In addition, exam includes several activities defined as critical failure (CF). These activities are directly related to patient safety and if performed incorrectly or not performed produce a failure regardless of score.

If you have questions regarding the retest procedure, please call Brandon Sheirich at (651) 201-3730 or Grace Rauchwarter at (651) 201-3724. You can also send an email to Health.hidexam@state.mn.us.

**Who is allowed at the Examination?**

No person other than the examinee will be allowed at the practical examination site. No person other than the examinee will be admitted to other portions of the examination.

**Examination Date**
The examination notification will include the date of your examination, the location of the examination, directions to the exam facility and parking information.

**Examination Fees**

The fees are as follows:

- For non-audiologists
  - Practical exam $1,200.00
  - Practical exam retest $600.00

For persons who are in or have completed an audiology master’s or doctoral degree training program the fee is $600.00.

**Notification of Results**

Exam results will be mailed to all examinees approximately six weeks after the examination.

**Questions?**

Please read all materials carefully. Department staff have tried to provide complete examination information in the materials. If you have questions after reading the materials please call 651-201-3731. You can also send an email to Health.hidexam@state.mn.us.

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*To obtain this information in a different format, call: 651-201-3731. Printed on recycled paper.*