

Roles and Responsibilities

State and local roles and responsibilities are identified below. Regional roles are also identified when applicable. This is not an exhaustive list. Furthermore, although roles and responsibilities are listed, the MDH recognizes that the infrastructure to support these planning efforts is evolving and may not yet be in place.

State			
	Roles and responsibilities	Coordinating entity	Explanation
Routine Influenza Surveillance	Maintain Sentinel Provider Network (SPN)	Primary MDH ITIH Contributor MDH ADIC MDH PHL	
Routine Influenza Surveillance	Maintain outbreak surveillance in schools and long-term care facilities.	Primary MDH ITIH Contributor MDH ADIC MDH PHL	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Routine Influenza Surveillance	Maintain hospital-based surveillance of pediatric and adult cases.	Primary MDH ADIC Contributor MDH ITIH MDH PHL	
Laboratory Results	Compile MDH PHL influenza test results and notify the MDH C-ICT of reported unusual or critical influenza cases.	Primary MDH ITIH Contributor MDH ADIC MDH PHL	
Monitoring	Receive reports of suspect avian or novel influenza cases and assess whether cases meet suspect case definition.	Primary MDH C-ICT MDH ADIC Contributor MDH PHL	
Data Collection	Track unusual or critical influenza case reports using the Novel Influenza Case Tracking Database and determine the case status and continually enter data as information becomes available (e.g., laboratory testing, case status changes).	Primary MDH C-ICT Contributor MDH ITIH	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Case Reporting	Develop a sustainable minimal critical case-reporting tool.	Primary MDH ITIH Contributor MDH ADIC	
Case Reporting	Communicate with hospitals and LPH regarding reporting requirements. Review and summarize the data reported.	Primary MDH ITIH Contributor MDH ADIC	
Testing	Determine criteria for testing early cases and cases throughout the pandemic.	Primary MDH C-ICT MDH ITIH MDH PHL	
Testing	Develop a system for testing suspect and early cases and for use during the pandemic.	Primary MDH C-ICT MDH ITIH MDH PHL	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Communication	Keep decision makers aware of significant findings during a pandemic.	Primary MDH ITIH Contributor MDH ADIC MDH ECC Incident Manager (if open) MDH HEPACT MDH Communications Office	
Communication	Maintain influenza updates on the MDH Intra and Internet and report any findings to the CDC via NETSS or other reporting tools as they are developed and implemented.	Primary MDH ITIH Contributor MDH ADIC MDH ECC Incident Manager (if open) MDH HEPACT MDH Communications Office	
Communication	Send report to the CDC via NETSS or other reporting tools as they are developed and implemented.	Primary MDH ITIH Contributor MDH ADIC MDH ECC Incident Manager (if open) MDH HEPACT MDH Communications Office	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Surveillance	Be aware of influenza surveillance activities (coordinated by the MDH) and the rationale sufficient to respond to questions and concerns about them.	Primary LPH Contributor MDH EFS MDH ITIH	Act as a resource to partners and the general public for surveillance activity.
Surveillance	Encourage hospitals and clinics within jurisdiction to participate in surveillance activities.	Primary LPH Local Hospitals Contributor MDH EFS MDH ITIH	Recruit sentinel surveillance sites and encourage surveillance reporting.
Communication	Access surveillance data by subscribing to and reading influenza updates disseminated via GovDelivery.	Primary LPH Local Hospitals Contributor MDH EFS MDH ITIH	
Consultation	Provide interpretation of epidemiologic data upon request from local hospitals, clinics, and other partners.	Primary LPH Contributor MDH EFS MDH ITIH	Utilize MDH talking points as provided

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