

Roles and Responsibilities

State and local roles and responsibilities are identified below. Regional roles are also identified when applicable. This is not an exhaustive list. Furthermore, although roles and responsibilities are listed, the MDH recognizes that the infrastructure to support these planning efforts is evolving and may not yet be in place.

State			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and quarantine protocols (Federal)	Develop protocols in conjunction with CDC MSP Quarantine Officials, the Metropolitan Airports Commission, U.S. Customs and Border Patrol, and the U.S. Attorney's Office for screening, isolating, and quarantining passengers arriving on flights (in the event a passenger on board displays symptoms of influenza and meets epidemiologic criteria for a novel influenza virus).	Primary CDC Quarantine Officials Metropolitan Airports Commission U.S. Customs and Border Patrol Office of U.S. Attorney MDH IDEPC MDH Lab Contributor LPH agencies near federal quarantine site	
Isolation and quarantine protocols (Federal)	Participate in planning discussions on issues of federal and state authority.	Primary CDC Quarantine Officials Metropolitan Airports Commission U.S. Customs and Border Patrol Office of U.S. Attorney Office of MN Attorney General MDH IDEPC	MDH is working with both the Office of the Minnesota Attorney General and the U.S. Attorney's Office on issues of state and federal authority.

State			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and quarantine protocols (Federal)	Staff the Emergency Operations Center at Metropolitan Airports Commission.	Primary CDC Quarantine Officials Metropolitan Airports Commission U.S. Customs and Border Patrol Office of U.S. Attorney MDH IDEPC MDH Lab Contributor LPH agencies near federal quarantine site	
Isolation and quarantine protocols (Federal)	Work with MDH Clinical/Infection Control Team to assure that MDH Lab is informed of specimen testing prioritization for suspect cases whose contacts are in quarantine.	Primary CDC Quarantine Officials MDH IDEPC MDH Lab	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and quarantine protocols (Federal)	Test specimens as appropriate.	Primary MDH IDEPC MDH Lab	
Essential services and monitoring of passengers	Coordinate services at a facility designated for people placed in quarantine after arrival of a flight including ensuring: appropriate staffing of facility, monitoring of health status, and provision of essential services (e.g. food, medication).	Primary MDH IDEPC MDH OEP LPH agencies in counties near the quarantine site Contributor Public Safety Volunteer, social service and relief organizations	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Essential services and monitoring of passengers	Ensure that facility is appropriately cleaned and disinfected during and after quarantine.	Primary MDH IDEPC MDH OEP LPH agencies in counties near the quarantine site Contributor Public Safety Volunteer, social service and relief organizations	
Essential services and monitoring of passengers	Identify volunteer organizations and others who can provide services at the facility.	Primary MDH IDEPC MDH OEP LPH agencies in counties near the quarantine site Contributor Public Safety Volunteer, social service and relief organizations	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Essential services and monitoring of passengers	Identify public safety officials to provide security at the quarantine site.	Primary Public Safety MDH IDEPC MDH OEP LPH agencies in counties near the quarantine site	
Monitoring protocols	Refine isolation and quarantine monitoring protocols including development of scripts and forms for pandemic influenza (scripts will include infection control recommendations for people in IQ).	Primary MDH IDEPC MDH Legal Unit Office of the Minnesota Attorney General	
Monitoring protocols	Develop mechanism/protocol for monitoring people for whom English is not their primary language.	Primary MDH IDEPC MDH OEP MDH Communications	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Monitoring protocols	Provide additional training for local public health on monitoring and scripts.	Primary MDH IDEPC MDH Communications (assist with mechanisms to monitor people for whom English is not primary language)	
Education	Develop instructions for individuals placed in isolation (outside hospital settings) and quarantine.	Primary MDH IDEPC MDH Communications (assist with mechanisms to monitor people for whom English is not primary language)	
Communication	Identify 24/7 method of communication for people in isolation and quarantine to contact public health officials.	Primary MDH IDEPC MDH Communications (assist with mechanisms to monitor people for whom English is not primary language) MDH OEP	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and quarantine tools	Develop assessment forms for potential isolation and quarantine facilities (for people who cannot be isolated or quarantined at home).	Primary MDH IDEPC Contributor Local Public Health	
Legal issues	Continue work with the Office of the Minnesota Attorney General, Ramsey County Court, and others in the court system to plan for court orders of isolation and quarantine and finalize protocols.	Primary Court System MDH IDEPC MDH Legal Unit Office of the Minnesota Attorney General Public Safety	MDH is working with Ramsey County Court on protocols for court orders because that court has statewide jurisdiction under Minnesota's statute. MDH also will communicate with county attorneys on protocols.
Legal issues	Plan for other legal issues including employment protection during isolation or quarantine (Minnesota Statutes, section 144.4196).	Primary MDH IDEPC MDH Legal Unit Office of the Minnesota Attorney General	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Legal issues	Plan with public safety for their roles for court orders of isolation and quarantine.	Primary MDH IDEPC Public Safety MDH Legal Unit Local Public Health Office of the Minnesota Attorney General Court System	
Legal issues	Work with defense counsel on training issues including personal protective equipment.	Primary MDH Legal Unit Court System MDH IDEPC	
Monitoring logistics	Develop logistics plan for MDH monitoring including adequate phones, computers, and designation of space for staff performing these activities.	Primary MDH OEP Contributor MDH IDEPC	
Monitoring logistics	Develop staffing plan for MDH monitoring including staff to make monitoring calls and to perform data entry.	Primary MDH OEP Contributor MDH IDEPC	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Behavioral health	Work with LPH to ensure the availability of mental health services (if needed) for individuals in isolation or quarantine.	Primary MDH OEP LPH agencies Contributor MDH IDEPC	
Work quarantine	Consider appropriateness and protocols for work quarantine for health care workers.	Primary MDH IDEPC Contributor Healthcare facilities	
Recommendations for isolation and quarantine	During pandemic alert phase 3 and pandemic phases 4 and 5, make recommendations for isolation (outside hospital settings), quarantine, and monitoring without activity restrictions.	Primary MDH IDEPC Contributor MDH Legal Unit	
Protocol activation	Activate isolation and quarantine protocols in an event including notification of local public health.	Primary MDH IDEPC MDH Legal Unit	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Monitoring	Monitor individuals in isolation at home and those in quarantine in jurisdictions where LPH has chosen not to make monitoring calls.	Primary MDH IDEPC MDH OEP	
Clinical care	Address new or worsening symptoms in people in isolation or quarantine.	Primary MDH IDEPC MDH Lab Contributor LPH agencies	
Essential Services	Monitor status of LPH addressing essential services requests.	Primary MDH IDEPC MDH Regional Preparedness Coordinators	
Specimen testing	Work with MDH Clinical/Infection Control Team to assure that MDH Lab is informed of specimen testing prioritization for suspect cases whose contacts are in quarantine.	Primary MDH IDEPC MDH Lab	
Specimen testing	Test specimens as appropriate.	Primary MDH Lab	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Legal Issues	Determine need to seek court orders.	Primary MDH IDEPC MDH Legal Unit Contributor LPH agencies Office of the Minnesota Attorney General	
Protocols	Make determination to cease quarantine of individuals if this measure is not effective or feasible.	Primary MDH IDEPC Contributor LPH agencies	
Recommendations	During pandemic phase 6, recommend isolation of people with influenza-like illness (without monitoring).	Primary MDH IDEPC MDH Communications Contributor LPH agencies	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Triggers	Participate in discussions of triggers for school closings, cancellation of public gatherings, snow days and other containment measures.	Primary MDH IDEPC MDH OEP MDH Communications Department of Public Safety Key Stakeholders	The Department of Public Safety is the lead agency for facilitating preparation of the private sector, schools, and other government agencies for community disease containment measures. The MDH's role is to provide epidemiologic planning assumptions.
Assumptions	Develop assumptions for key stakeholders to plan for disease containment measures.	Primary MDH IDEPC MDH Communications Department of Public Safety Key Stakeholders	The Department of Public Safety is the lead agency for facilitating preparation of the private sector, schools, and other government agencies for community disease containment measures. The MDH's role is to provide epidemiologic planning assumptions.

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Communication	Communicate to public messages about preparing for disease containment measures.	Primary MDH Communications MDH IDEPC	The Department of Public Safety is the lead agency for facilitating preparation of the private sector, schools, and other government agencies for community disease containment measures. The MDH's role is to provide epidemiologic planning assumptions.
Special needs populations	Define special needs populations that may need assistance when community containment measures (e.g., snow days) are implemented.	Primary MDH OEP Contributor Local Public Health Relief and social services organizations	
Special needs populations	Develop plans for ensuring that special needs populations receive appropriate assistance.	Primary MDH OEP Contributor Local Public Health Relief and social services organizations	

State			
	Roles and responsibilities	Coordinating entity	Explanation
Special needs populations	Implement and oversee plans to ensure that special needs populations receive appropriate assistance when community containment measures are implemented.	Primary MDH OEP Local Public Health Contributor Relief and social service organizations	
Recommendations	Provide recommendations on disease containment measures including when containment measures should be scaled back (phase 6).	Primary MDH IDEPC MDH Communications	The Department of Public Safety is the lead agency for implementing community disease containment measures. The MDH's role is to provide epidemiologic recommendations.
Monitoring	Monitor disease activity in the state on an ongoing basis in order to initiate, modify, and scale back recommendations for disease containment measures.	Primary MDH OEP Local Public Health Contributor Local Public Health	The Department of Public Safety is the lead agency for implementing community disease containment measures. The MDH's role is to provide epidemiologic recommendations.

State			
	Roles and responsibilities	Coordinating entity	Explanation
Tribal/Indian Lands	Continue discussions with Tribal Leadership on isolation, quarantine, and community containment measures on Indian lands and ensure that Tribal Leadership is aware of MDH plans for these measures.	Primary MDH OEP MDH Legal Unit Local Public Health Tribal Leadership Contributor Office of U.S. Attorney	
Tribal/Indian Lands	Maintain knowledge of HHS regulations involving disease containment on Indian lands.	Primary MDH OEP MDH Legal Unit	
Tribal/Indian Lands	Work with Tribal Leadership to develop protocols for disease containment on Indian lands.	Primary MDH OEP MDH Legal Unit Tribal Leadership Office of U.S. Attorney Local Public Health	

Regional			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and Quarantine Sites	Identify isolation site in jurisdiction for people (non-hospitalized) who cannot be isolated at home.	Primary MDH Hospital Preparedness Coordinator MDH District Office Teams	In identifying a site for isolation for people who cannot be isolated at home, MDH will work with people from various areas of expertise (e.g. engineers, sanitation experts).
Staffing	Determine who will staff (including medical services), supply, clean, and provide security at isolation location.	Primary MDH Hospital Preparedness Coordinator MDH District Office Teams	In identifying a site for isolation for people who cannot be isolated at home, MDH will work with people from various areas of expertise (e.g. engineers, sanitation experts).
Monitoring	Ensure that LPH agencies have essential service plans for isolation and quarantine, and monitoring plans if they have chosen to monitor people in quarantine in their jurisdiction.	Primary MDH Regional Preparedness Coordinators Contributor MDH IDEPC	

Regional			
	Roles and responsibilities	Coordinating entity	Explanation
Isolation and Quarantine Sites	Ensure that LPH agencies have designated quarantine location(s) in their jurisdiction for small numbers of people who cannot be in quarantine at home (including plans for staffing and services at quarantine locations).	Primary MDH Regional Preparedness Coordinators Contributor MDH IDEPC	
Local			
	Roles and responsibilities	Coordinating entity	Explanation
Coordination (Federal)	Participate in meetings with CDC Quarantine Officials at MSP.	Primary MDH IDEPC Contributor LPH agencies near federal quarantine facility	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Quarantine Site (Federal)	Participate in planning for services (e.g., staffing, monitoring, essential services) at federal quarantine facility (facility TBD).	Primary MDH IDEPC MDH OEP LPH agencies near federal quarantine facility Contributor Relief and social service agencies	
Quarantine Site (Federal)	Assist MDH in coordinating services at facility designated for people placed in quarantine after arrival of a flight including ensuring: appropriate staffing of facility, monitoring of health status, and provision of essential services (e.g. food, medication).	Primary MDH IDEPC MDH OEP LPH agencies near federal quarantine facility Contributor Public Safety Volunteer and relief organizations	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Volunteer Organizations (Federal)	Assist MDH in identifying volunteer organizations and others who can provide services at the federal quarantine facility.	Primary MDH IDEPC MDH OEP LPH agencies near federal quarantine facility Contributor Volunteer and relief organizations	
Essential Services	Finalize essential services plan for people in isolation or quarantine in jurisdiction.	Primary LPH agencies Contributor MDH PHPC Other local agencies that will assist with essential services	
Monitoring	Finalize monitoring plans (staffing, phone line capacity, computers) if opted to conduct monitoring of people in quarantine in jurisdiction.	Primary LPH agencies Contributor MDH PHPC	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Protocols	Develop activation protocol for an isolation and quarantine event.	Primary LPH Contributor MDH Other local agencies that will assist in event	
Trainings	Participate in MDH trainings on monitoring protocols, forms, and essential services.	Primary LPH agencies Contributor Other local agencies that will assist in an event	
Quarantine Sites	Identify quarantine location(s) for people who cannot be quarantined at home.	Primary LPH agencies Contributor Other local agencies that can assist with quarantine location	
Quarantine Sites	Determine who will staff (including medical services), supply, clean, and provide security at quarantine location.	Primary LPH agencies Contributor Other local agencies that can assist with quarantine location	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Information Sharing	Assist MDH in distributing infection control recommendations to public safety personnel, and advise peace officers (upon request of the officer) on protective measures to protect against possible transmission of communicable disease in accordance with Minnesota statutes.	Primary LPH agencies	
Behavioral Health	Work with MDH OEP to integrate behavioral health assistance into isolation and quarantine plans.	Primary MDH OEP LPH agencies Contributor Other local agencies that will assist in an event	
Communication	Maintain contact information on 24/7 Essential Services Coordinator and 24/7 Monitoring Coordinator in the MDH Workspace.	Primary LPH agencies	
Protocols	Activate isolation and quarantine protocols in an event if notified by MDH.	Primary LPH agencies Contributor Other local agencies that will assist in an event	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Essential Services	Ensure that essential services requests are addressed in an event per essential services plan and MDH protocols.	Primary LPH agencies Other local agencies that will assist in an event Contributor MDH IDEPC MDH Regional Preparedness Coordinators	
Monitoring	Monitor individuals in quarantine in an event if opted to conduct monitoring calls per MDH protocol.	Primary LPH agencies	
Community Disease Containment Coordination	Provide assistance to local stakeholders in planning for community disease containment measures.	Primary LPH agencies Local Emergency managers Contributor MDH IDEPC Schools Other local government entities Businesses Relief and social service agencies	The Department of Public Safety is the lead agency for facilitating preparation of the private sector, schools, and other government agencies for disease containment measures. LPH should provide assistance with planning.

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Special Needs Populations	Develop plans, with the MDH OEP; to ensure that special needs populations receive appropriate assistance when community containment measures are implemented.	Primary MDH OEP LPH agencies Local emergency managers Contributor Relief and social service agencies	The Department of Public Safety is the lead agency for facilitating preparation of the private sector, schools, and other government agencies for disease containment measures. LPH should provide assistance with planning.
Special Needs Populations	Implement and oversee local plans to ensure that special needs populations receive appropriate assistance when community containment measures are implemented.	Primary LPH agencies Local emergency managers MDH OEP Contributor Relief and social service organizations	
Protocols	Consult with MDH on local disease activity and adherence to disease containment measures in order to assist MDH in initiating, modifying, and scaling back recommendations for these measures.	Primary LPH agencies Contributor MDH IDEPC	

Local			
	Roles and responsibilities	Coordinating entity	Explanation
Tribal/Indian Lands	Continue discussions with Tribal Leadership on isolation, quarantine, and community containment measures on Indian lands.	Primary MDH OEP MDH Legal Unit LPH agencies Tribal Leadership	
Tribal/Indian Lands	Ensure that Tribal Leadership is aware of LPH plans for isolation, quarantine, and community containment measures.	Primary LPH agencies Tribal Leadership	
Tribal/Indian Lands	Collaborate with Tribal Leadership in planning for isolation, quarantine, and community containment measures on Indian lands if this is deemed beneficial by Tribal Leadership.	Primary MDH OEP MDH Legal Unit LPH agencies Tribal Leadership	

