

Minnesota Department of Health  
Community HIV Health Education and Risk Reduction Projects

Agency Overview Narrative

(20 point value)

**Instructions:**

LIMIT: **Four (4) pages or less**

REMEMBER: Applicants must write their proposal in a **12-point font** with one-inch margins and **single-spaced** lines on 8½ X 11-inch paper.

Criteria in *italics* are indicators of cultural competency.

Please provide a description of your agency, including:

Agency Name: \_\_\_\_\_

1. A brief description your agency history and its mission.
2. A description of your current or history within the past five (5) years of providing HIV HERR programming that reaches the target population you are proposing to serve. If you do not currently provide HIV HERR programming to the target population, then describe the current or historical health programming or services for people living with HIV/AIDS that you do provide. Please include the following information: a description of who you reach (i.e., within the broader target population, who is your intervention(s) targeted to), a brief description of the intervention(s) and the setting in which it is provided, and how long you have been providing the intervention(s).
3. A brief description of sexual health education and health promotion provided in current programming.
4. *What makes your agency well suited to provide HIV HERR programming for the target population you are proposing to serve?*

**Criteria for Scoring Proposals: The Agency Overview Narrative section of the application will be reviewed and scored according to the following criteria (20 Points):**

- **The applicant agency history and mission are compatible with providing HIV HERR programming.**
- **The applicant agency has current or historical (within the past five (5) years) experience providing HIV HERR programming (or health programming or services for people living with HIV/AIDS) to the intended target population.**
- **The applicant agency currently provides sexual health education and health promotion programming.**
- *The applicant agency is well suited to provide HIV HERR for the intended target population.*