

## Semi-Annual Report of Doses Administered to Minnesota Health Care Program (MHCP) Adults

- This report is due twice a year and covers the six-month period preceding the report due date. Reporting for April 1 - September 30 is due on November 30 and reporting for October 1 - March 31 is due on May 31.
- Orders may be held until providers have submitted this report.

### Follow these steps:

1. Check one of the boxes below.
2. Follow the instructions for the checked box.
3. Either fax it to 651-201-5501 or mail it to the address listed at the bottom of this page.

Note: If you are a satellite clinic you don't need to complete this form, your parent clinic will submit a report. Satellite clinics receive vaccine from a parent clinic and the MnVFC PIN contains a letter (e.g.,00032A).

<input type="checkbox"/> This clinic serves adults (19 years and older) covered by a Minnesota Health Care Program (MHCP) including: <ul style="list-style-type: none"> <li>• Fee-for-service Medical Assistance (MA)</li> <li>• MinnesotaCare (MnCare)</li> <li>• Prepaid Medical Assistance Plan (PMAP) Adult</li> </ul> Instructions: Complete the <b>Clinic Information</b> and the <b>Report of Doses Administered to MHCP Adults</b> .	<input type="checkbox"/> This clinic doesn't serve adults (19 years and older) covered by a Minnesota Health Care Program (MHCP). Instructions: Complete only the <b>Clinic Information</b> below.
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### Clinic Information

Clinic name:	Telephone number:	Reporting for:
Person completing form:	MnVFC PIN:	<input type="checkbox"/> April 1, 2011 - September 30, 2011 (due November 30, 2011)
		<input type="checkbox"/> October 1, 2011 - March 31, 2012 (due May 31, 2012)

### Report of Doses Administered to MHCP Adults

Vaccine	Doses Administered
<b>Hepatitis B</b> (HepB: Engerix-B, Recombivax HB)	
<b>Human papillomavirus</b> (HPV2, HPV4: Cervarix, Gardasil)	
<b>Polio</b> (IPV: IPOL)	
<b>Meningococcal</b> (MCV4: Menactra, Menveo)	
<b>Measles, mumps, rubella</b> (MMR: MMRII)	
<b>Tetanus, diphtheria</b> (Td: Generic)	
<b>Tetanus, diphtheria, pertussis</b> (Tdap: Adacel, Boostrix)	

**Tip:** You may want to consider working with your regional MIIC staff or local public health agency for suggestions on how to collect data for semi-annual reports. Call 651-201-5522 or 1-800-657-3970 for more information.