

## MDH Vaccine Transfer Record

**Don't let vaccine go to waste!** Providers are required to transfer excess Minnesota Department of Health (MDH) vaccine or MDH vaccine that will expire within three months to another provider where it can be used before it expires. Notify the MDH of the transfer by completing and faxing this form to 651-201-5501.

**Instructions:**

- For all providers that transfer vaccine to another provider, the **sending** clinic/facility and the **receiving** clinic/facility both need to keep a record of the information listed below.
- Only full, sealed vials or unopened prefilled syringes can be transferred.
- Follow CDC and manufacturer specifications for maintaining vaccine within the recommended temperature range (36°–46° F) during transport of vaccine. Information on packing for transport is available from the MDH Immunization Program.
- Do not transfer doses of MMRV or varicella vaccine. Contact the MDH Immunization Program for instructions.

<b>Name and address of clinic SENDING vaccine:</b>		MnVFC PIN:	Signature/Title:	Date:
<b>Name and address of clinic RECEIVING vaccine:</b>		MnVFC PIN:	Signature/Title:	Date:
Vaccine type:	NDC# *:	Lot number:	Expiration date:	Number of doses:
Vaccine type:	NDC# *:	Lot number:	Expiration date:	Number of doses:
Vaccine type:	NDC# *:	Lot number:	Expiration date:	Number of doses:
Vaccine type:	NDC# *:	Lot number:	Expiration date:	Number of doses:
Temperature during transport:		Condition of vaccine upon receipt:		

\*Located on boxes, syringes and vials above name of vaccine.



Immunization Program  
 P.O. Box 64975  
 St. Paul, MN 55164-0975  
 651-201-5522 or 1-800-657-3970  
[www.health.state.mn.us/vfc](http://www.health.state.mn.us/vfc)