

Returning Nonviable MDH Vaccine

- ALL vaccine received through the Minnesota Department of Health (MDH) that becomes nonviable (i.e., spoiled or expired) must be returned to McKesson Specialty Distribution. Refer to the MnVFC Policies and Procedures Manual for guidance on managing storage and handling mishaps.
- Do you have excess vaccine or vaccine that will expire within three months? Contact MDH and staff will help you find a clinic that can use the vaccine.

Clinic name:		Date:		MnVFC PIN:	
Contact:		Telephone:		MnVFC PIN of clinic where vaccine should be picked up (if different from PIN above):	
Email:		Fax:			

Vaccine type	NDC# <small>(located on boxes, syringes & vials above name of vaccine)</small>	Lot number	Expiration date	Number of doses	Return code reason* <small>(If #5, state reason below)</small>

Instructions for Returning Nonviable MDH Vaccine

- ✓ Remove nonviable vaccine from the refrigerator or freezer and **mark** it “nonviable” to avoid unintentional use.
- ✓ Complete this form, making sure to:
 - State the reason vaccine is nonviable – see return code reasons.*
 - Make a copy of the completed form for your records.
 - Include the original form with the vaccine to be returned and pack the vaccine to protect it from breakage
- ✓ Contact MDH at 651-201-5522 for approval and further instructions. MDH will contact McKesson to coordinate a UPS pick-up within 2 to 5 business days.

Note: Cold packs are not necessary, as nonviable doses will never be administered. McKesson does not accept opened multi-dose vials; dispose of them per your vaccine disposal policy.

***Return code reasons:**

1. Expired vaccine
2. Vaccine not stored properly
3. Refrigerator/freezer failure
4. Vaccine damaged in transit from distributor - Contact McKesson at 1-877-TEMP123 (1-877-836-7123) within two hours of vaccine delivery
5. Other, please state reason



Immunization Program
 P.O. Box 64975
 St. Paul, MN 55164-0975
 651-201-5522, 1-800-657-3970
www.health.state.mn.us/vfc