

Exercise Design Steps



Exercise Development

1. Concept and Objectives Meeting
2. Initial Planning Conference
3. Middle Planning Conference
4. MSEL Conference
5. Final Planning Conference

Exercise Development

6. Controller and Evaluator Briefing
7. Player Briefing
8. Exercise Conduct
9. Player Hotwash
10. Controller and Evaluator Debriefing
11. After Action Report
12. After Action Conference

Concept and Objectives Meeting

Who is participating?

Decision Makers



Exercise Planning Team leaders



Initial Planning Conference

Who is participating?

Exercise Planning Team



Documents created?

The Exercise Plan (EXPLAN)

Middle Planning Conference

Who is participating?

Exercise Planning Team



Documents created?

The Controller and Evaluator Book (C/E Book)

Player Book

Logistics List

MSEL Conference

Who is participating?

Exercise Planning Team who will be the controllers for the exercise



Documents created?

Master Scenario Events List (MSEL)

Final Planning Conference

Who is participating?

Exercise Planning Team



Documents created?

Player Briefing

Controller and Evaluator Briefing

Controller and Evaluator Briefing

Who is participating?

Exercise Planning Team
- includes Controllers



Evaluators



Player Briefing

Who is participating?

Exercise Planning Team

-includes Controllers

Evaluators

Players

Observers



Conduct the Exercise

Who is participating?

Exercise Planning Team

-includes Controllers

Evaluators

Players

Observers



Exercise Hotwash

Who is participating?

Exercise Planning Team

-includes Controllers

Evaluators

Players



Controller and Evaluator Debriefing

Who is participating?

Exercise Planning Team
- includes Controllers

Evaluators



Draft the After Action Report and Improvement Plan (AAR/IP)

Who is participating?

Exercise Planning Team



After Action Report Conference

Who is participating?

Decision Makers



Exercise Planning Team

Document created

Final After Action Report
and Improvement Plan



Acronyms

AAC	After Action Conference
AAR/IP	After Action Report and Improvement Plan
CAP	Corrective Actions Program of HSEEP Toolkit
C/E	Controller and evaluator book
C&O	Concept and Objectives meeting
DDS	Design and Development System of HSEEP Toolkit
EXPLAN	Exercise Plan
FE	Functional Exercise
FPC	Final Planning Conference
FSE	Full-scale Exercise
HSEEP	Homeland Security Exercise and Evaluation Program
PC	Initial Planning Conference
MPC	Middle Planning Conference
MSEL	Master Scenario Events List
NEXS	National Exercise Scheduler of HSEEP Toolkit
TTX	Tabletop exercise

Sources

Homeland Security Exercise and Evaluation Program

Volume II. Exercise Planning and Conduct

https://hseep.dhs.gov/pages/1001_HSEEP7.aspx

Minnesota Department of Health
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thank you!

Gracias

Dikey

Merci

धन्यवाद

Vielen Dank

Grazie

ESOTA
DH
ARTMENT OF HEALTH