

Minnesota Oral Health Coalition Meeting Summary
 Friday March 18, 2011
 8:30 am-11:00 am

Time	Task	Discussion/Outcome	Presenter/Facilitator
8:30- 8:35	Welcome, introductions, plan of the day, and review of table of contents in packet.	<ul style="list-style-type: none"> • Packet from meeting available on MDH website under coalition and partnerships 	Erica Gosso-MDH Intern
8:35 – 9:05	State Plan Prioritization and action plans	<ul style="list-style-type: none"> • Merge goals and strategies that could use joint efforts • Action plan work sheets available for download on MDH website 	Merry Jo Thoele-MDH Director of Oral Health and Prevention Unit
9:05-9:20	Power Point: Coalition past , present, and future.	<ul style="list-style-type: none"> • Past meetings and efforts • Future steps needed for coalition to become separate entity/self governing. • Need for Transitional Task Force • Some financial options • Possibility of future coalition staff hire to maintain database and communications. 	Erica Gosso-MDH
9:20 – 9:30	Michigan Coalition- Lessons learned-power point and discussion	<ul style="list-style-type: none"> • 2 separate coalitions in Michigan with different infrastructure • Successes of organized coalition • Positive/negative points of each structure 	Patti Ulrich-MDH Prevention Coordinator
9:30-10:10	Overview: (First Steps) Organizing coalition infrastructure, election options, governance and bylaws. (Future Steps) financial options elections for coalition	<ul style="list-style-type: none"> • Transitional task force to investigate options for governance and funding and report recommendations to coalition at future meeting • Set up elections for steering committee nominations 	Merry Jo Thoele-MDH
10:10-10:15	Designate transitional task force and Charge	<ul style="list-style-type: none"> • Transitional task force comprised of work group chairs, MDH staff, 2 volunteers 	Merry Jo Thoele-MDH
10:15-10:30	Future Meetings: Date, Frequency	<ul style="list-style-type: none"> • Coalition meetings to be held quarterly on Friday mornings at MDH sites. • Next Coalition meeting June 17th at 8:30 • Transitional Task force meetings 	Merry Jo Thoele-MDH

		to be held monthly	
10:30-11:00	Wrap up, Questions, Evaluations	<ul style="list-style-type: none"> • Participants asked for coalition roster with organization information listed • Asked for pros/cons listed for both structures presented and 501(c)(3) • Summary and power point presentations available on website 	Merry Jo Thoele-MDH
	Open discussion and suggestions	<ul style="list-style-type: none"> • Suggestion to seek guidance from Wilder Foundation • Suggestion to seek legal consultant/fiscal agent for bylaws • Suggestion to apply for a planning grant • Resource could be MAPNP.org for non profit and board training • Steering committee-should have representation from communities we are serving- diversity • Common goals for the greater good should be kept in mind for steering committee • Number of officers on steering committee- all regions should be represented • Coalition needs to become separate entity working with MDH to achieve many goals and reach many populations • 1st priority is to “serve the public” – the coalition should be a community driven organization • Good resource: “Bridges into Health” Ruby Payne org. • Research committee would be a Community –based research focus - assessment of community level needs • 2 attorneys offered assistance in non profit status and bylaws 	Merry Jo Thoele-MDH Erica Gosso-MDH

