

## AGENDA

*Quality Rules via Effectiveness, Efficiency, and Excellence*

16<sup>th</sup> Annual Rulemaking Seminar:

Wednesday, October 5, 2011

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| 8:00 – 8:25   | Course Registration   |
| 8:25 – 8:30   | Welcome ~ Patricia Winget (MDH~Course chair)  |
| 8:30 – 9:30   | Rulemaking Elements and the Voice of Experience ~ Patricia Winget (MDH~Manual Editor) and Nitika Moibi (MDH Rules Writer)                         |
| 9:30 – 10:00  | Working with the Revisor’s Office ~ Maryann Corbett (Revisor’s Office~Language Specialist)  |
| 10:00 – 10:15 | Break   |
| 10:15 – 10:45 | Clarity in Drafting ~ Maryann Corbett   |
| 10:45 – 11:00 | Procedural Defects to Avoid ~ Susan Barry, (Minnesota Department of Revenue~Staff Attorney)   |
| 11:00 – 11:15 | The Governor’s Office on Rules After One Year ~ Michele Kelm-Helgen (Governor’s Office~Deputy Chief of Staff for Legislative and Cabinet affairs) |
| 11:15 – 11:30 | The Latest from OAH ~ Eric Lipman (Administrative Law Judge)  |
| 11:30 – 12:00 | 360-Degree Rulemaking ~ Eric Lipman   |
| 12:00 – 1:00  | Lunch [Provided]  |
| 1:00 – 1:15   | WAIT! WAIT! What’s wrong with this picture? ~ Skit with IRC actors  |
| 1:15 – 1:45   | Effective and Efficient Rulemaking: We Can Do It and You Can, Too! ~ Kate Berger (DLI Staff Attorney)   |
| 1:45 – 2:45   | Rules Online: Writing for Compliance ~ Maryann Corbett (Revisor’s Office)   |

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\*An application for approval of 5.0 CLE Credits for this course is pending.