

School Concession Stands

LICENSING

"School concession stand" means a food and beverage service establishment located in a school, on school grounds, or within a school-owned athletic complex, that is operated in conjunction with school-sponsored events. A school kitchen or school cafeteria is not a school concession stand. – Minnesota Statutes, section 157.15, subdivision 12b

How to get started

1. The menu and location of operation determine if a license is required and which agency is responsible for licensing. To find out which agency is responsible, see the [Licensing](#) website. A school concession stand does not need a license if it serves only commercially prepared foods that are not potentially hazardous foods (PHF).
2. Contact the appropriate agency to discuss license type and request the license application. Submit your completed license application at least 14 days prior to operating your school concession stand.
3. Post the license where it is easily seen by customers.

School concession stand licenses

You may choose to operate a school concession stand under an existing food establishment license or obtain a separate license for the school concession stand. Fees and requirements for construction, equipment and certified food protection manager (CFPM) vary depending on menu and license type.

School concession stand – No added fee category

You may add one or more school concession stands to an existing food establishment license at no additional charge. The responsibility for food service operations in the school's kitchen extends to the concession stand.

- There is no additional license fee for school concession stands that are considered an extension of the existing licensed food establishment.
- Plan review may be required. The plan review fee is separate from the license fee.

Separate license

A unique license can be issued for a school concession stand. The license holder is responsible for food service operations in the stand.

Special Event Food Stand (SEFS)

- Operates for no more than ten total days in the current calendar year.
- Different organizations operating on school grounds may apply for and operate independent SEFSs.
- Plan review is not required.
- CFPM is not required.

Seasonal Temporary Food Stand (STF)

- Base licensing fee applies.
- Plan review may be required. The plan review fee is separate from the license fee.

Seasonal Permanent Food Stand (SPF)

- Each organization using the food stand may apply for a license and may operate independently.
- Base licensing fee applies.
- Plan review may be required. The plan review fee is separate from the license fee.

Resources

Food Business Safety

(www.health.state.mn.us/foodbizsafety)

Licensing

(www.health.state.mn.us/communities/environment/food/license/index.html)

Minnesota Department of Health
Food, Pools, and Lodging Services
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