



# Reporting Requirements

## FOR FACILITIES PERFORMING BLOOD LEAD ANALYSES

The Minnesota state lead statute\* requires that facilities performing blood lead analyses must report all results to the Minnesota Department of Health (MDH). The statute covers blood lead analyses performed at hospitals, clinics, laboratories, and other facilities on both capillary and venous specimens, and specifies epidemiologic information that must be reported, as well as time frames for reporting. Timely, accurate, and complete blood lead test reports facilitate medical interventions, environmental mitigations, and public health prevention activities.

## When to Submit Reports

The Minnesota state lead statute requires that venous blood lead results of at least 15 µg/dL are reported to MDH within two working days and that all other blood lead results are reported within one month. However, an elevated blood lead level is now defined in Minnesota as 5 µg/dL or greater, and MDH guidelines recommend that public health interventions begin at 5 µg/dL. Therefore, to ensure that children, pregnant women, and workers get the timely care they need, **MDH requests that blood lead results be submitted within the following timeframe:**

- Within two (2) working days for all blood lead results of 5 µg/dL or greater
- Within one month for blood lead results less than 5 µg/dL

## Reporting Formats

Laboratories are encouraged to report results electronically, if possible. A variety of electronic submission methods are accepted, including secure email, loading data onto a secure website, and use of MEDSS. Paper results can also be sent by fax or mail.

## Required Data for Blood Lead Reports\*

- Patient's name, address, city, state, zip code, phone number, birthdate, gender, race
- Blood lead result in µg/dL
- Type of blood sample (venous or capillary)
- Requesting physician/facility name, address, phone number
- Date the sample was collected
- Date the sample was analyzed
- Laboratory/facility name, address, phone number

### Contact Information

For information on electronic reporting or for general reporting questions, contact:

Larry Olson  
Database Coordinator  
Health Risk Intervention Unit  
(651) 201-4919  
[Larry.w.olson@state.mn.us](mailto:Larry.w.olson@state.mn.us)

If reports are submitted on paper, they can be submitted to:

Minnesota Department of Health  
HRI- Blood Lead Surveillance  
PO Box 64975  
St. Paul, MN 55164-0975

Primary fax number: 651-201-4909  
Backup fax number: 651-201-4727