



Radioactive Materials Unit  
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**Date:** June 20, 2013  
**To:** Licensees with Increased Controls  
**From:** Radioactive Materials Unit  
**Subject:** Minnesota Department of Health when making Security Upgrades

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## Informational Notice 2013-02

The Minnesota Department of Health (MDH) is issuing this Information Notice to alert licensees to a new license condition requiring a 30-day notification to MDH when the licensee makes changes to the security system monitoring the sources that are subject to the requirements of the Increased Controls Order. MDH expects that licensees will review this information and comply with the new license condition.

### Summary of the Issue:

During a recent routine inspection, MDH encountered a licensee that was not meeting the requirements of the Increased Controls for Licensees that Possess Sources Containing Radioactive Material Quantities of Concern due to a security upgrade in progress. Without notifying the Radiation Safety Officer, the contractor performing the upgrade disabled the licensee's monitoring system for an extended period causing the licensee to be unable to detect, assess, and respond to unauthorized access to radioactive material meeting the Quantities of Concern.

In response to this discovery and as a method to protect licensees from similar incidents, MDH has added the following license condition to all licenses subject to the requirements for materials meeting the Quantities of Concern:

*The licensee must notify, in writing, the Minnesota Department of Health Radioactive Materials Unit at least 30 days prior to implementing security system changes involving sources subject to the requirements of "Increased Controls for Licensees that Possess Sources Containing Radioactive Material Quantities of Concern."*

The notification to MDH is a collaborative effort with licensees to ensure that adequate control of radioactive material meeting the Quantities of Concern continues throughout the process of changing or upgrading security systems.

While MDH encourages licensees to continue to assess the effectiveness of the security systems they have implemented and make upgrades as appropriate, licensees are reminded they are responsible for ensuring the safety and security of their materials at all times. Strict adherence to access control and authorization requirements for activities involving radioactive materials is a key component of a security program designed to ensure adequate protection of public health and safety.

**Recommended Action:** MDH expects that licensees will review this information and make the required notifications, as appropriate.

***Please treat this Information Notice as sensitive information and share it only with authorized personnel who have a need to know. This information should not be released to the public.***