



### STEP 3: Evidence of Receiving a Baccalaureate or Post-Baccalaureate Degree (Required)

**Degree:** Evidence of receiving a baccalaureate or post-baccalaureate degree in environmental health, sanitary science, sanitary engineering, or other related environmental health field, and;

**Credits earned:** Evidence that at least 30 semester or 45 quarter credits in the physical or biological sciences was earned. See [Approved Science Course List](https://www.health.state.mn.us/communities/environment/sanitarian/courses.html) (<https://www.health.state.mn.us/communities/environment/sanitarian/courses.html>).

- Yes, I can meet the requirement above.
- No, I cannot meet the requirement above. **STOP** and apply when requirement can be met.

Your official educational transcript(s) (copies not accepted) must be included for processing. You may include them along with this application in an officially sealed envelope, or you may have your educational institution email or mail separately your official transcripts to either address provided below. If you attended more than one college and/or university, provide all transcripts that support your application.

**Email:** [health.sanitarians@state.mn.us](mailto:health.sanitarians@state.mn.us)

#### Mail

Minnesota Department of Health  
Food, Pools, & Lodging Services Section  
Attention: Sanitarian Registration Program  
625 Robert Street N.  
P.O. Box 64975  
St. Paul, MN 55164-0975

#### Degrees Received Outside the U.S.

If you received a baccalaureate or post-baccalaureate degree outside the United States, you must obtain a third party foreign education evaluation service review of your transcripts to determine equivalency to schools within the United States. For service listings, go to [National Association of Credential Evaluation Services](https://www.naces.org/) (<https://www.naces.org/>). Send the report provided by the third party with your application.

### STEP 4: Employment History (required)

- A. Evidence of at least one year of supervised employment in one or more of the environmental health program areas listed below must be met before you would be eligible to sit for the REHS/RS exam. Applicable work experience for college credit prior to earning your degree (e.g. internship), does not qualify towards your one year of supervised employment.

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST/REGISTERED SANITARIAN  
(REHS/RS) APPLICATION

**Acceptable Environmental Health Program Areas**

Food, beverage, and lodging sanitation; housing; waste disposal; water supply sanitation; rodent, insect, and vermin control; accident prevention; swimming pool and public bathing facility sanitation; radiation safety; air and water quality, noise pollution, and institutional and industrial hygiene. Acceptable activities within these areas include community education, investigation, consultation, review of construction plans, collection of samples and interpretation of laboratory data, enforcement actions, review and recommendation of policy and/or regulation.

Yes, I can meet the requirement above (please complete step 4, B listed below).

No, I cannot meet the requirement above. **STOP** and apply when all requirements can be met.

- B. Employment supervision must be provided by a registered environmental health specialist or a sanitarian or licensed health professional, or an engineer or other professional with a graduate degree in one of the physical or biological sciences, or other person whom the commissioner deems has equivalent environmental health background.

Yes, I can meet the requirement above. Continue on to step 4, C.

No, I cannot meet the requirement above. **STOP** and apply when requirement can be met.

- C. Provide all employment history information relevant to registration by completing the [Minnesota REHS/RS Supervised Employment Verification Form \(PDF\)](https://www.health.state.mn.us/communities/environment/sanitarian/docs/emplverif.pdf)  
<https://www.health.state.mn.us/communities/environment/sanitarian/docs/emplverif.pdf>  
**and**

- D. Submit a copy of your qualifying supervisor's credential(s).

*Continue on to step 5.*

**STEP 5: Payment (required)**

This application must be submitted with the appropriate exam category fee payments:

**Computer-based REHS/RS Exam**

1. Submit a non-refundable \$45 Registration Fee made payable to the Minnesota Department of Health, using a cashier's check, money order, or personal check. **Do not send cash.**

AND

2. If the Minnesota REHS/RS Advisory Council approves your application, NEHA will contact you about taking the computer-based exam and submitting payment of the \$280 NEHA fees.

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST/REGISTERED SANITARIAN  
(REHS/RS) APPLICATION

**Minnesota Reciprocity**

Submit a non-refundable \$45 Registration Fee made payable to the Minnesota Department of Health, using a cashier's check, money order, or personal check. **Do not send cash.**

**For Computer-based REHS/RS Exam or Minnesota Reciprocity**

Submit this application, accompanying documentation, and fee to this address:

Minnesota Department of Health  
Food, Pools, & Lodging Services Section  
Attention: Sanitarian Registration Program  
625 Robert Street N.  
P.O. Box 64495  
St. Paul, MN 55164-0495

**Signature (required) and Submittal**

Before this application can be processed, all questions must be answered in their entirety. All applications and accompanying documentation are presented for review to the Minnesota Environmental Health Specialist/Registered Sanitarian Advisory Council, which meets four times annually. Following their meeting, you will be informed by MDH of the decision as well as details of next steps.

**I certify that the information provided on this application is accurate and complete.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Resource**

[Registered Environmental Health Specialist/Registered Sanitarian](https://www.health.state.mn.us/communities/environment/sanitarian/index.html)  
(<https://www.health.state.mn.us/communities/environment/sanitarian/index.html>)

Minnesota Department of Health  
Environmental Health  
Food, Pools, and Lodging Services Section  
625 Roberts Street North  
PO Box 64495  
St. Paul, MN 55164-0495  
651-201-4500  
[www.health.state.mn.us](http://www.health.state.mn.us)

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*To obtain this information in a different format, call: 651-201-4500.*

## Notice to individuals applying for REHS/RS Registration in the State of Minnesota

The commissioner of health will use information provided in this application to determine if you meet the requirements for Sanitarian Registration. Before the commissioner issues registration to you, Minnesota Statutes, section 270.72, subdivision 4, requires you to supply your social security number. Other than the social security number, you are not legally required to provide the requested information. However, submitting false information is grounds for denying your application or suspending, revoking, or taking other disciplinary action against your registration, if it is issued. Failure to provide required information may delay the processing of your application or may be grounds for denying your application.

Under Minnesota Statutes, section 13.41, information you provide on this application, except for your name and address, is private data while your application is pending. However, in circumstances authorized or required by law, it may be disclosed to others, including the Attorney General's Office, the Department of Revenue, and persons contacted for purposes of verification or investigation. If the matter of your registration becomes contested, the information submitted in this application may become public. Once you are registered, the information, except for your social security number, becomes public data and will be part of the agency's permanent files.

**Notice:** The issuance of a dishonored check to this department will require a service charge of \$30 per check as in Minnesota Statutes, 604.113, subd. 2 (a). Additional civil penalties may be imposed for nonpayment.

## Checklist: Applying for Minnesota REHS/RS Credential

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**If applying for Minnesota REHS/RS credential, you need to submit:**

- Registered Environmental Health Specialist/Registered Sanitarian application
- Official transcript(s)
  - Official electronic transcripts sent directly from the school or transcript service are accepted when e-mailed to [health.sanitaricians@state.mn.us](mailto:health.sanitaricians@state.mn.us).
  - If you received a baccalaureate or post-baccalaureate degree outside the United States, you must obtain a third party foreign education evaluation service review of your transcripts to determine equivalency to schools within the United States. For service listings, go to National Association of Credential Evaluation Services. Send the report provided by the third party with your application.
- Minnesota REHS/RS Supervised Employment History Form
- Copy of your qualifying supervisor's credential(s)
- Required fee

## Checklist: Applying for Minnesota REHS/RS Reciprocity

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**If applying for Minnesota REHS/RS reciprocity, you need to submit:**

- Registered Environmental Health Specialist/Registered Sanitarian application
- Official transcript(s)
  - Official electronic transcripts sent directly from the school or transcript service are accepted when e-mailed to [health.sanitaricians@state.mn.us](mailto:health.sanitaricians@state.mn.us).
  - If you received a baccalaureate or post-baccalaureate degree outside the United States, you must obtain a third party foreign education evaluation service review of your transcripts to determine equivalency to schools within the United States. For service listings, go to National Association of Credential Evaluation Services. Send the report provided by the third party with your application.
- Minnesota REHS/RS Supervised Employment History Form
- Copy of your qualifying supervisor's credential(s)
- Copy of your current NEHA or state REHS/RS certificate of registration
- Documentation of passing the REHS/RS credentialing examination
- Required fee