

Environmental Review Solicitation (Mailing) List

SYSTEM NAME:

Basic Solicitation

Insert names and addresses of people and agencies that are being notified about the project. Some categories won't apply because of the project location. Also, don't mail a solicitation letter to municipal or township officials, for example, when the municipality or township is proposing the project. **Department of Natural Resources must receive a solicitation letter.** The [solicitation letter to the State Historic Preservation Office \(SHPO\)](#) along with the supporting documents must be submitted directly to MDH.

Title	Name and Address
State Senator	
State Representative	
County Board Chair	
Mayor	
Township Board Clerk	
City Administrator/Clerk	
County Planning & Zoning Office	
Individuals requesting notification	
Minnesota Department of Natural Resources Office of Planning Environmental Review Section	

Additional Agency Solicitation

The type of project, location and construction methods will determine which additional agencies should be contacted. Please indicate the agencies that are being notified.

☐ Minnesota Department of Agriculture
625 Robert Street North
St. Paul, Minnesota 55155-2538

☐ U.S. Army Corps of Engineers
Regulatory Functions Branch
Operations Division
180 Fifth Street East
St. Paul, Minnesota 55101-1638

☐ U.S. Fish and Wildlife Service
Twin Cities Field Office E.S.
3815 American Blvd. East
Bloomington, MN 55425-1665

☐ Minnesota Pollution Control Agency
Environmental Review Office Supervisor
520 Lafayette Road
St. Paul, Minnesota 55155-4194

Local Solicitation

List names and addresses of other individuals/groups that are being contacted. This list will be influenced by type of project and local interest.

Consider:

- Adjoining property owners.
- Homeowner associations.
- Civic, business, and environmental organizations.
- Special interest groups.
- Local historical society.

Minnesota Department of Health
PO Box 64975
St. Paul, MN 55164-0975
651-201-4700
dwrf.er.MDH@state.mn.us
www.health.state.mn.us

02/2025

To obtain this information in a different format, call: 651-201-4700.