

M E M O R A N D U M

Date: October 23, 2020

To: Certified Representatives, Licensed Well Contractors, and Licensed Companies
Delegated Well Programs
Well Management Section Staff

From: Ms. Justine M. Greene, Interim Manager
Well Management Section
625 North Robert Street
P.O. Box 64502
St. Paul, Minnesota 55164-0502

Phone: 651-201-4496

Subject: Continuing Education Requirements for License Renewal 2021

This notice does not apply to certified representatives and licensed well contractors who have already obtained the required contact hours for license renewal 2021.

Continuing Education Contact Hours Required for License Renewal

Contact hours of continuing education are **not** being waived or postponed for license renewal 2021.

- **A certified representative of a well contractor or an environmental well contractor** must successfully complete **six contact hours** of Minnesota Department of Health (MDH)-approved continuing education annually, of which at least **two contact hours** must be from an MDH-presented or MDH-sponsored program.
- **A certified representative of a limited well/boring contractor or elevator boring contractor** must successfully complete **two contact hours** of MDH-presented or MDH-sponsored continuing education annually.

Two Contact Hours of MDH-Presented Online Training

- Due to COVID-19, opportunities to complete the annually required two contact hours of MDH-presented or MDH-sponsored continuing education programs were limited. Therefore, MDH is providing two contact hours of continuing education online for license renewal 2021. The contact hours of continuing education obtained through this training qualify only for license renewal 2021.
- **Free online MDH-presented training** is being prepared for launch on Monday, November 2, 2020. The online training will fulfill the **two contact hours** of MDH-sponsored or MDH-presented continuing education required for all license renewals. Updates will be included in your license renewal packets, posted on the MDH website, and emailed to those signed up for email updates.

Four Contact Hours of MDH-Approved Training

Training options are available for certified representatives of a well contractor or an environmental well contractor that need an additional **four contact hours of MDH-approved continuing education**.

- Continuing Education Programs – Training Calendar
(www.health.state.mn.us/communities/environment/water/wells/lwcinfo/training.html).
- Continuing Education Online
(www.health.state.mn.us/communities/environment/water/wells/lwcinfo/onlineceu.html).

Staying Informed

- Sign up for Well Management Continuing Education Programs email updates at: Get Email Updates
(www.health.state.mn.us/communities/environment/water/wells/emailupdates.html).
- Look for an update on continuing education in your license renewal packet to be mailed in early November and December.

Please note that a well contractor license will not be renewed without a certified representative who has completed the required continuing education. Well contractors without a renewed license must not conduct regulated well contracting activities. See Minnesota Rules, part 4725.1650
(www.revisor.mn.gov/rules/4725.1650) for more information.

Contact Justine Greene at justine.greene@state.mn.us or 651-201-4496 with questions or concerns.

JMG:MAM:kad

To obtain this information in a different format call 651-201-4600.
origs\Licensing\2021 Renewals\Continuing Education Requirements for License Renewal 2021 10/23/2020