MEMORANDUM

TO: Variance Applicants

FROM: Jeff Paddock, P.G., Hydrologist
Well Management Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

PHONE: 651-201-4595

SUBJECT: Variance Application

The attached Variance Application is used to request a variance from any requirements of Minnesota Rules, chapter 4725 (Wells and Borings) and Minnesota Rules, chapter 4727 (Explorers and Exploratory Borings). Variances cannot be granted to Minnesota Statutes, chapter 103I (Wells, Borings, and Underground Uses).

Variances must be obtained before work is conducted if rule requirements cannot be followed. Variances will not be granted after work is completed.

A variance application takes about two weeks to process. An incomplete Variance Application will be returned. To avoid delays in processing your variance request, the following must be submitted to the Minnesota Department of Health (MDH):

- A complete and legible Variance Application form.
- The site map specified in the Well Information section of the application.
- All affected parties’ signatures, which may include the property owner(s), well owner, well contractor, sewer contractor, or others.
- A nonrefundable $275 variance fee made payable to the Minnesota Department of Health by check or money order, or pay by credit card using the attached Credit Card Payment Information form.

MDH will provide a letter stating whether your variance request was approved or denied. An approved variance may include specific alternative measures or conditions that must be followed in order for the variance to be valid. These alternative measures or conditions have the force of law and effect of applicable rule. Failing to comply with alternative measures and conditions may result in immediate expiration of the variance. The applicant may also be subject to enforcement actions and possible penalties of up to $10,000.

If you have any questions or need additional variance application forms, please contact me at jeff.paddock@state.mn.us or 651-201-4595 or 800-383-9808.

JP: kad
Attachments

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