

## Appendix E: Facility/Agency Contact Lists

### Organizational Information

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

### Owner of LTC Community/Organization

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Administrator/Director

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Emergency Contact Roster - Internal

Emergency Contact Roster will be placed:

- 1.
- 2.

Training provided to notify staff where the rosters are and when to utilize

APPENDIX E: FACILITY/AGENCY CONTACT LISTS

- 1. Facility Command Center Location:**
- 2. Alternate Facility Command Center Location:**
- 3. Command Center Telephone Number(s):**

**\*Facilities/agencies can use the provided excel spreadsheet for additional contacts if needed\***