

Date: _____



Pediatric Safe Area Checklist

The Pediatric Safe Area (PSA) Checklist should be done **prior** to an incident and then **re-checked** when opening the PSA.

Yes	No	Item
<input type="checkbox"/>	<input type="checkbox"/>	Needle boxes at least 48 inches off the floor?
<input type="checkbox"/>	<input type="checkbox"/>	Plug-in covers for electrical outlets?
<input type="checkbox"/>	<input type="checkbox"/>	Strangulation hazards removed (cords, wires, tubing, curtain/blinds drawstrings)?
<input type="checkbox"/>	<input type="checkbox"/>	Can you contain children in this area (consider stairwells, elevators, doors)?
<input type="checkbox"/>	<input type="checkbox"/>	Games and distractions available? (age and gender appropriate movies, games, toys)?
<input type="checkbox"/>	<input type="checkbox"/>	Ingestion hazards removed? (cleaning supplies, Hemocult developer, choking hazards should be removed or locked away)
<input type="checkbox"/>	<input type="checkbox"/>	Med carts and supply carts removed or locked?
<input type="checkbox"/>	<input type="checkbox"/>	Do you need to create separate areas for various age groups?
<input type="checkbox"/>	<input type="checkbox"/>	Do all relevant departments understand the role of the PSA and its activation?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a plan for security for the area?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a plan to identify the children?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a plan for assessing mental health needs of these children?
<input type="checkbox"/>	<input type="checkbox"/>	Are there any fans or heaters that pose a danger?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have an onsite or nearby daycare that could help you?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have enough staff to supervise the number of children? (Younger children require more staff) ¹
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a sign-in, sign-out sheet for all children and adults who enter the area?
<input type="checkbox"/>	<input type="checkbox"/>	Will children need to be escorted away from safe area to bathrooms?
<input type="checkbox"/>	<input type="checkbox"/>	Are age-appropriate meals and snacks available?
<input type="checkbox"/>	<input type="checkbox"/>	Are wipes and various-sized diapers available?
<input type="checkbox"/>	<input type="checkbox"/>	Does the PSA have hand hygiene supplies?
<input type="checkbox"/>	<input type="checkbox"/>	Are there cribs, cots or beds available for children who need to sleep?
<input type="checkbox"/>	<input type="checkbox"/>	Are blankets available for warmth and comfort?
<input type="checkbox"/>	<input type="checkbox"/>	Does the PSA have a policy/protocol for handling minor medical needs in children (Tylenol dosing, administering routine meds, Band-Aid replacement, etc.)?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have wrist bracelets for recognized severe food allergies?
<input type="checkbox"/>	<input type="checkbox"/>	Do you know how to summon medical assistance (both emergently and non-emergency) to the PSA?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have an EpiPen® available for allergic reactions?
<input type="checkbox"/>	<input type="checkbox"/>	Do you know the evacuation plan for the PSA?

¹ MN Rule 9503.0040 for childcare requires a staff to child ration of 1:7 toddlers or 1:15 school-age children.