



Minnesota Market Bucks Program

GRANT REQUEST FOR PROPOSAL (RFP)

Minnesota Department of Health

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3/2/2026

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RFP Part 1: Overview

1.1 General Information

- **Announcement Title:** Minnesota Market Bucks Program
- **Minnesota Department of Health (MDH) SHIP Program Website**
<https://www.health.state.mn.us/communities/ship/index.html>
- **Application Deadline:** Thursday, April 2, 2026, at 4:30 p.m. Central Time

1.2 Program Description

The purpose of this grant is to administer the statewide Market Bucks program. The Market Bucks program provides nutrition incentives to Minnesotans who use the Supplemental Nutrition Assistance Program (SNAP) at Minnesota Farmers Markets. Market Bucks increases the purchasing power of SNAP customers at farmers markets and mobile markets across Minnesota by offering a dollar-for-dollar match (up to \$10 per visit) for SNAP purchases made using EBT (Electronic Benefit Transfer) cards. This initiative supports food access and local agriculture while aligning with the broader public health goal of improving nutrition for low-income individuals and families.

1.3 Funding and Project Dates

Funding

The Market Bucks program is funded by the Healthy Eating Here at Home Program through the Minnesota Legislature [Minnesota Statutes, section 144.0554](https://www.revisor.mn.gov/statutes/2025/cite/144.0554)
<https://www.revisor.mn.gov/statutes/2025/cite/144.0554>

Funding will be allocated through a competitive process. If selected, you may only incur eligible expenditures when the grant agreement is fully executed, and the grant has reached its effective date, whichever is later.

Funding	Estimate
Estimated Amount to Grant	\$450,000
Estimated Number of Awards	1
Estimated Award Maximum	\$450,000
Estimated Award Minimum	NA

Match Requirement

There is no match requirement for this funding.

Project Dates

The first project period will be July 1, 2026 – June 30, 2027. Annual funding, contingent on availability of legislative funds, may continue up to an additional four years.

1.4 Eligible Applicants

MDH seeks to fund a non-profit organization that has two or more years of experience in working with Minnesota-based farmers' markets to provide nutrition incentives to SNAP participants who use electronic benefits transfer (EBT) cards for healthy purchases. Eligible applicants must be based in Minnesota.

Applicants must have state or federal recognition as a formal non-profit organization. Applicants must be registered and in good standing with the Minnesota's Office of the Secretary of State at the time of application and at grant execution. No grant will be awarded to individuals or informal groups or individuals. Applicants may not apply with a fiscal agent.

Mandatory Requirements

- Responses must be received by the due date and time specified in this RFP.
- Responses must include all required forms and requested documents, and these forms must be fully completed.
- Responders must have at least two years of experience working with Minnesota-based farmers' markets to provide nutrition incentives.
- Responders must be located in Minnesota.

Preferred Skills and Qualifications

MDH prefers a responder who has:

- Five or more years' experience and demonstrated success in working with Minnesota-based farmers markets to provide nutrition incentives.
- Knowledge of the Minnesota policy environment related to food access and farmers market issues.

Grant funds are not transferable to any other entity. Applicants that are aware of any upcoming mergers, acquisitions, or any other changes in their organization or legal standing, must disclose this information to MDH in their application, or as soon as they are aware of it.

Collaboration

Collaboration between organizations or entities is welcomed but not required. A single application should be submitted on behalf of all collaborative organizations. Each application should identify one lead organization. The lead organization is defined as the primary entity leading and carrying out the project within the proposal.

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The lead applicant may subcontract as necessary to respond to specific requests by MDH OSHII staff. The lead applicant is responsible for managing any subcontracts and for ensuring their compliance with terms of the contract.

Applicants should clarify where they have in-house capacity and talent to accomplish proposed outcomes and where they will subcontract.

1.5 Questions and Answers

All questions regarding this RFP must be submitted by email to health.healthyeating@state.mn.us.

Questions and answers will be posted by Friday, March 20, 2026, and can be viewed at: [Minnesota Market Bucks Program Request for Proposals \(https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html\)](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)

Questions must be submitted no later than 4:30 p.m. Central Time (CT), on Friday, March 13, 2026.

To ensure the proper and fair evaluation of all applications, other communications regarding this RFP including verbal, telephone, written or internet initiated by or on behalf of any applicant to any employee of the Department, other than questions submitted to as outlined above, are prohibited. **Any violation of this prohibition may result in the disqualification of the applicant.**

RFP Part 2: Program Details

2.1 Priorities

Health Equity Priorities

It is the policy of the State of Minnesota to ensure fairness, precision, equity, and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant-making. [The Policy on Rating Criteria for Competitive Grant Review \(https://mn.gov/admin/assets/08-02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf\)](https://mn.gov/admin/assets/08-02%20Grants%20Policy%20Revision%20September%202017%20final_tcm36-312046.pdf) establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities.

The purpose of this grant is to administer the statewide Market Bucks Program, which provides nutrition incentives to Minnesotans who use the Supplemental Nutrition Assistance Program (SNAP) at Minnesota Farmers Markets. Market Bucks increases the purchasing power of SNAP customers at farmers markets and mobile markets across Minnesota by offering a dollar-for-dollar match (up to \$10 per visit) for SNAP purchases made using EBT (Electronic Benefit Transfer) cards. This initiative supports food access and local agriculture while aligning with the broader public health goal of improving nutrition for low-income individuals and families.

This grant will serve:

- Participants in the Supplemental Nutrition Assistance Program (SNAP)
- Minnesota Farmers Markets

Grant outcomes will include:

- Administration of the Minnesota Market Bucks Program.
- Annual reporting to the Minnesota Department of Health with information regarding the operation of the program, including the number of vouchers issued and the number of people served, usage of the vouchers and evaluation of the program's effectiveness. This data will be reported to the Minnesota legislature per [Minnesota Statutes, section 144.0554 \(https://www.revisor.mn.gov/statutes/2025/cite/144.0554\)](https://www.revisor.mn.gov/statutes/2025/cite/144.0554).

2.2 Eligible Projects

Eligible projects will be designed to administer the statewide Market Bucks Program, which provides nutrition incentives to Minnesotans who use the Supplemental Nutrition Assistance Program (SNAP) at Minnesota Farmers Markets.

Projects must meet the requirements of the Market Bucks Program, set forth in [Minnesota Statutes, section 144.0554 \(https://www.revisor.mn.gov/statutes/2025/cite/144.0554\)](https://www.revisor.mn.gov/statutes/2025/cite/144.0554).

- Market Bucks increases the purchasing power of SNAP customers at farmers markets and mobile markets across Minnesota

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- Market Bucks provides a dollar-for-dollar match (up to \$10 per visit) for SNAP purchases made using EBT (Electronic Benefit Transfer) cards.
- This initiative supports food access and local agriculture while aligning with the broader public health goal of improving nutrition for low-income individuals and families.

According to [Minnesota Statutes, section 144.0554](https://www.revisor.mn.gov/statutes/section/144.0554) (<https://www.revisor.mn.gov/statutes/2025/cite/144.0554>), MDH will consider the following:

- How the nonprofit organization will achieve geographic balance, including specific efforts to reach eligible households across the state.
- The organization's capacity to manage the programming, outreach, data collection and reporting.

State of Minnesota Funding: Healthy Eating Here at Home

Eligible projects will be designed to administer the statewide Market Bucks Program, which provides nutrition incentives to Minnesotans who use the Supplemental Nutrition Assistance Program (SNAP) at Minnesota Farmers Markets.

Projects must meet the requirements of the Market Bucks Program, set forth in [Minnesota Statutes, section 144.0554](https://www.revisor.mn.gov/statutes/section/144.0554) (<https://www.revisor.mn.gov/statutes/2025/cite/144.0554>).

- Market Bucks increases the purchasing power of SNAP customers at farmers markets and mobile markets across Minnesota.
- Market Bucks provides a dollar-for-dollar match (up to \$10 per visit) for SNAP purchases made using EBT (Electronic Benefit Transfer) cards.
- This initiative supports food access and local agriculture while aligning with the broader public health goal of improving nutrition for low-income individuals and families.

Ineligible Expenses

Ineligible expenses include but are not limited to:

- Solicitating donations
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Cooking classes and food demonstrations
- Food education outreach

2.3 Grant Management Responsibilities

Grant Agreement

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. The grantee is expected to

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read the grant agreement, sign, and comply with all conditions of the grant agreement. Grantee should provide a copy of the grant agreement to all grantee staff working on the grant.

No work on grant activities can begin until a fully executed grant agreement is in place.

A sample grant agreement can be viewed at: [Grant Resources \(https://www.health.state.mn.us/about/grants/resources.html\)](https://www.health.state.mn.us/about/grants/resources.html).

Applicants should be aware of the terms and conditions of the standard grant agreement in preparing their applications. Much of the language reflected in the sample agreement is required by statute. If an applicant takes exception to any of the terms, conditions or language in the sample grant agreement, the applicant must indicate those exceptions, in writing, in their application in response to this RFP. Certain exceptions may result in an application being disqualified from further review and evaluation. Only those exceptions indicated in an application will be available for discussion or negotiation.

The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including worker's compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

The funded applicant will need to have, or obtain, a SWIFT supplier ID. More information can be found here: [SWIFT Vendor Resources \(https://mn.gov/mmb/accounting/swift/vendor-resources/\)](https://mn.gov/mmb/accounting/swift/vendor-resources/)

Accountability and Reporting Requirements

It is the policy of the State of Minnesota to monitor progress on state grants by requiring grantees to submit written progress reports at least annually until all grant funds have been expended and all of the terms in the grant agreement have been met.

For this funding opportunity, the reporting schedule will be:

- Monthly check-in meetings with OSHII staff.
- Final written report, template provided by OSHII.
- Annual data reporting to meet requirements outlined in state statute: [Minnesota Statutes, section 144.0554 \(https://www.revisor.mn.gov/statutes/2025/cite/144.0554\)](https://www.revisor.mn.gov/statutes/2025/cite/144.0554).
- All materials created as part of the grant to be shared with MDH as they are created, or by 30 days after the grant end date.

Grant Monitoring

[Minnesota Statutes, section 16B.97 \(https://www.revisor.mn.gov/statutes/cite/16B.97\)](https://www.revisor.mn.gov/statutes/cite/16B.97) and [Grants Policy \(https://mn.gov/admin/assets/grants_policy_08-10_tcm36-207117.pdf\)](https://mn.gov/admin/assets/grants_policy_08-10_tcm36-207117.pdf) require the following:

- One monitoring visit during the grant period on all state grants over \$50,000
- Annual monitoring visits during the grant period on all grants over \$250,000
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants over \$50,000

The monitoring schedule will be:

- Annual monitoring visits during the grant period.
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period.

Grant Payments

Per [State Policy on Grant Payments \(https://mn.gov/admin/assets/08-08%20Policy%20on%20Grant%20Payments%20FY21%20_tcm36-438962.pdf\)](https://mn.gov/admin/assets/08-08%20Policy%20on%20Grant%20Payments%20FY21%20_tcm36-438962.pdf), reimbursement is the method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless MDH has given the grantee a written extension.

The invoicing and payment schedule will be:

- MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the grant agreement. A standard invoice template will be provided to grantee.

Publicity Requirements

The selected applicant will work with MDH staff regarding publicity and acknowledgement of funding on project related documents.

2.4 Grant Provisions

Affirmative Action and Non-Discrimination Requirements for all Grantees

The grantee agrees to comply with applicable state and federal laws prohibiting discrimination.

Minnesota's nondiscrimination law is the Minnesota Human Rights Act (MHRA) ([Minnesota Statutes, section 363A \(https://www.revisor.mn.gov/statutes/cite/363A.01\)](https://www.revisor.mn.gov/statutes/cite/363A.01); See e.g., [Minnesota Statutes, section 363A.02 \(https://www.revisor.mn.gov/statutes/cite/363A.02\)](https://www.revisor.mn.gov/statutes/cite/363A.02)).

The MHRA is enforced by the [Minnesota Department of Human Rights \(https://mn.gov/mdhr/\)](https://mn.gov/mdhr/). Some, but not all, MHRA requirements are reflected below. All grantees are responsible for knowing and complying with nondiscrimination and other applicable laws.

The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified.

The grantee agrees not to discriminate in public accommodations because of race, color, creed, religion, national origin, sex, gender identity, sexual orientation, and disability.

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The grantee agrees not to discriminate in public services because of race, color, creed, religion, national origin, sex, gender identity, marital status, disability, sexual orientation, and status with regard to public assistance.

The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. [Minnesota Rules, part 5000.3550 \(https://www.revisor.mn.gov/rules/5000.3550/\)](https://www.revisor.mn.gov/rules/5000.3550/).

Audits

Per [Minnesota Statutes, section 16B.98, subdivision 8 \(https://www.revisor.mn.gov/statutes/cite/16B.98#stat.16B.98.8\)](https://www.revisor.mn.gov/statutes/cite/16B.98#stat.16B.98.8), the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Conflicts of Interest

MDH will take steps to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per [Minnesota Statutes, section 16B.98 \(https://www.revisor.mn.gov/statutes/?id=16B.98\)](https://www.revisor.mn.gov/statutes/?id=16B.98) and the Office of Grants Management's Policy 08-01, "Conflict of Interest Policy for State Grant-Making."

Applicants must complete the Applicant Conflict of Interest Disclosure form (Attachment C) and submit it as part of the completed application. Failure to complete and submit this form will result in disqualification from the review process.

Organizational conflicts of interest occur when:

- A grantee or applicant is unable or potentially unable to render impartial assistance or advice.
- A grantee's or applicant's objectivity in performing the grant work is or might be otherwise impaired.
- A grantee or applicant has an unfair competitive advantage.

Individual conflicts of interest occur when:

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- An applicant, or any of its employees, uses their position to obtain special advantage, benefit, or access to MDH's time, services, facilities, equipment, supplies, prestige, or influence.
- An applicant, or any of its employees, receives or accepts money, or anything else of value, from another state grantee or grant applicant with respect to the specific project covered by this RFP/project.
- An applicant, or any of its employees, has equity or a financial interest in, or partial or whole ownership of, a competing grant applicant organization.
- An applicant, or any of its employees, is an employee of MDH or is a relative of an employee of MDH.

In cases where a conflict of interest is perceived, disclosed, or discovered, the applicants or grantees will be notified and actions may be pursued, including but not limited to disqualification from eligibility for the grant award or termination of the grant agreement.

Non-Transferability

Grant funds are not transferrable to any other entity. Applicants that are aware of any upcoming mergers, acquisitions, or any other changes in their organization or legal standing, must disclose this information to MDH in their application, or as soon as they are aware of it.

Public Data and Trade Secret Materials

All applications submitted in response to this RFP will become property of the State. In accordance with [Minnesota Statutes, section 13.599](https://www.revisor.mn.gov/statutes/cite/13.599) (<https://www.revisor.mn.gov/statutes/cite/13.599>), all applications and their contents are private or nonpublic until the applications are opened.

Once the applications are opened, the name and address of each applicant and the amount requested is public. All other data in an application is private or nonpublic data until completion of the evaluation process, which is defined by statute as when MDH has completed negotiating the grant agreement with the selected applicant.

After MDH has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in [Minnesota Statutes, section 13.37, subdivision 1\(b\)](https://www.revisor.mn.gov/statutes/cite/13.37#stat.13.37.1) (<https://www.revisor.mn.gov/statutes/cite/13.37#stat.13.37.1>). A statement by an applicant that the application is copyrighted or otherwise protected does not prevent public access to the application or its contents. ([Minnesota Statutes, section 13.599, subdivision 3\(a\)](https://www.revisor.mn.gov/statutes/cite/13.599#stat.13.599.3) (<https://www.revisor.mn.gov/statutes/cite/13.599#stat.13.599.3>)).

If an applicant submits any information in an application that it believes to be trade secret information, as defined by [Minnesota Statutes, section 13.37](https://www.revisor.mn.gov/statutes/cite/13.37) (<https://www.revisor.mn.gov/statutes/cite/13.37>), the applicant must:

- Clearly mark all trade secret materials in its application at the time it is submitted.
- Include a statement attached to its application justifying the trade secret designation for each item.

- Defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless MDH and the State of Minnesota, its agents and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense.
- This indemnification survives MDH's award of a grant agreement. In submitting an application in response to this RFP, the applicant agrees that this indemnification survives as long as the trade secret materials are in possession of MDH. The State will not consider the prices submitted by the responder to be proprietary or trade secret materials.

MDH reserves the right to reject a claim that any particular information in an application is trade secret information if it determines the applicant has not met the burden of establishing that the information constitutes a trade secret. MDH will not consider the budgets submitted by applicants to be proprietary or trade secret materials. Use of generic trade secret language encompassing substantial portions of the application or simple assertions of trade secret without substantial explanation of the basis for that designation will be insufficient to warrant a trade secret designation.

If a grant is awarded to an applicant, MDH may use or disclose the trade secret data to the extent provided by law. Any decision by the State to disclose information determined to be trade secret information will be made consistent with the Minnesota Government Data Practices Act ([Ch. 13 Minnesota Statutes \(https://www.revisor.mn.gov/statutes/cite/13/full\)](https://www.revisor.mn.gov/statutes/cite/13/full)) and other relevant laws and regulations.

If certain information is found to constitute trade secret information, the remainder of the application will become public; in the event a data request is received for application information, only the trade secret data will be removed and remain nonpublic.

2.5 Review and Selection Process

Review Process

Funding will be allocated through a competitive process with review by a committee representing OSHII and other state agency staff working with food access activities, the Statewide Health Improvement Partnership and farmers markets. The review committee will evaluate all eligible and complete applications received by the deadline.

MDH will review all committee recommendations and is responsible for award decisions. **The award decisions of MDH are final and not subject to appeal.** Additionally:

- MDH reserves the right to withhold the distribution of funds in cases where proposals submitted do not meet the necessary criteria.
- The RFP does not obligate MDH to award a grant agreement or complete the project, and MDH reserves the right to cancel this RFP if it is considered to be in its best interest.
- MDH reserves the right to waive minor irregularities or request additional information to further clarify or validate information submitted in the application, provided the application, as submitted, substantially complies with the requirements of this RFP. There is, however, no guarantee MDH will look for information or clarification outside of

the submitted written application. Therefore, it is important that all applicants ensure that all sections of their application are complete to avoid the possibility of failing an evaluation phase or having their score reduced for lack of information.

Selection Criteria and Weight

The review committee will be reviewing each applicant on a 100-point scale. A standardized scoring system will be used to determine the extent to which the applicant meets the selection criteria.

The scoring factors and weight that applications will be judged are based on organizational capacity, work plan / project narrative, budget and budget justification and diversity in grantmaking. The scoring rubric can be seen in Attachment A– Score Sheet.

Grantee Past Performance and Due Diligence Review Process

- It is the policy of the State of Minnesota to consider a grant applicant's past performance before awarding subsequent grants to them.
- State policy requires states to conduct a pre-award risk assessment prior to a grant award. Additional information may be required for proposed budgets of \$50,000 and higher to a potential applicant in order to comply with [Policy on Pre-award Risk Assessment \(https://mn.gov/admin/government/grants/policies-statutes-forms/\)](https://mn.gov/admin/government/grants/policies-statutes-forms/).

Notification

MDH anticipates notifying all applicants (successful and non-successful) via the email provided on their application of funding decisions by mid-April, 2026.

RFP Part 3: Application and Submission Instructions

3.1 Application Deadline

All applications MUST be received by MDH no later than 4:30 p.m. Central Time, on Thursday, April 2, 2026.

Late applications will not be accepted. It is the applicant's sole responsibility to allow sufficient time to address all potential delays caused by any reason whatsoever. MDH will not be responsible for delays caused by mail, delivery, computer, or technology problems.

Acknowledgement of application receipt. MDH will "reply all" to the email address that submitted the application to acknowledge receipt of your application within **one** business day of the receipt of an application. If you do not receive an acknowledgment email within that time frame from when you submitted the application, it means MDH did not receive your application/documents. Please contact health.healthyeating@state.mn.us after that time frame for further instructions.

3.2 Application Submission Instructions

Applications must be submitted by email to: health.healthyeating@state.mn.us.

3.3 Application Instructions

You must submit the following in order for the application to be considered complete:

For items A – D see the Grant Application Score Sheet Guide for further details on how these sections will be scored.

- A. Organizational Capacity (2 page maximum)
- B. Workplan (4 pages maximum)
- C. Budget Narrative - (4 page maximum)
- D. Diversity, Equity & Inclusion (2 page maximum)

Items E – H are required but will not count toward the scoring of the application.

- E. Approved Federally Negotiated Indirect Cost Rate Agreement (If applicable)
- F. Budget spreadsheet - Do not include the costs for additional tasks beyond the scope requested on the budget spreadsheet (Excel format form provided – Attachment B)
- G. Applicant Conflict of Interest Disclosure (Form provided – Attachment C)
- H. Due Diligence Review Form (Form provided – Attachment D)

Incomplete applications will be rejected and not evaluated.

Applications must include all required application materials, including attachments. Do not provide any materials that are not requested in this RFP, as such materials will not be

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considered nor evaluated. **MDH reserves the right to reject any application that does not meet these requirements.**

By submitting an application, each applicant warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential grant award. The submission of inaccurate or misleading information may be grounds for disqualification from the award, as well as subject the applicant to suspension or debarment proceedings and other remedies available by law.

All costs incurred in responding to this RFP will be borne by the applicant.

RFP Part 4: Attachments

Supplemental materials can be found on the RFP webpage:

[Market Bucks Program Request for Proposals](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)

[\(https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html\)](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)

- [Attachment A: Score Sheet](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)
(<https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html>)
- [Attachment B: Budget Form \(Excel Document\)](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)
(<https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html>)
- [Attachment C: Applicant Conflict of Interest Disclosure Form](https://www.health.state.mn.us/about/grants/coiapplicant.pdf)
(<https://www.health.state.mn.us/about/grants/coiapplicant.pdf>)
- [Attachment D: Due diligence form](https://www.health.state.mn.us/about/grants/duediligence.pdf)
(<https://www.health.state.mn.us/about/grants/duediligence.pdf>)
- [Attachment E: Sample Grant Agreement](https://www.health.state.mn.us/about/grants/grantagreement.pdf)
(<https://www.health.state.mn.us/about/grants/grantagreement.pdf>)

Attachment A: Application Evaluation Criteria

A numerical scoring system will be used to evaluate eligible applications. Scores will be used to develop final recommendations.

Applicants are encouraged to score their own application using the evaluation score-sheet before submitting their application. This step is not required, but may help ensure applications address the criteria evaluators will use to score applications.

The score sheet can be found with the RFP posting on the Minnesota Department of Health (MDH) Program Website: [Market Bucks Program Request for Proposals \(https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html\)](https://www.health.state.mn.us/communities/healthyeating/marketbucksrfp/index.html)