

Attachment B: Harm Reduction, Health, and Housing Hubs – Score Sheet

A numerical scoring system will be used to evaluate eligible applications. Scores will be used to develop final recommendations.

Applicants are encouraged to score their own application using the evaluation scoresheet before submitting their application. This step is not required but may help ensure applications address the criteria evaluators will use to score applications.

Rating Levels

Rating or Score	Description
Excellent	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses
Very Good	Substantial response; meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses.
Good	Generally, meets minimum requirements; probability of success; significant weaknesses, but correctable.
Marginal	Lack of essential information; low probability for success; significant weaknesses, but correctable.
Unsatisfactory	Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.

Scoring Section

Section 1 – Organizational Capacity – 15 points

Examples of criteria that might fall under Section 1 – Organizational Capacity	Maximum Points
The applicant has experience and expertise that is directly relatable to the goals related to this grant. They are well positioned to identify people experiencing homelessness who use drugs and providing housing and harm reduction services.	5
The applicant demonstrates skill and experience of lead staff with experience providing the proposed services.	5
The applicant’s leadership and key staff are closely connected to communities most affected by homelessness and overdose.	5

Section 2 – Population of Focus – 15 points

Examples of criteria that might fall under Section 2 – Population of Focus	Maximum Points
Population(s) of focus is at high risk of drug overdose	5
Selected population(s) of focus and engagement strategies are informed by input from people with lived experience	5
Applicant demonstrates ability to identify and engage population(s) of focus	5

Section 3 – Service Plan – 30 points

Examples of criteria that might fall under Section 3 – Service Plan	Maximum Points
Proposal is informed by input from people with lived experience on the types of housing assistance and services that would be most helpful to them	10
Housing and overdose prevention services are integrated and mutually reinforcing	5
Organization has staff and/or partners with the skills and background to implement service plan	10
The applicant has a clear plan for effectively managing grant funds and ensuring quality services	5

Section 4 – Budget and Budget Justification – 10 points

Examples of criteria that might fall under Section 4 – Budget and Budget Justification	Maximum Points
Proposed costs are allowable and reasonable	5
Budget narrative is detailed and consistent with the proposed objectives	5

Section 5 – Health Equity – 20 points

Criteria that might fall under Section 5 – Health Equity	Maximum Points
Applicant shows a strong history of working to eliminate health and housing disparities and advance health equity for the identified focus population	10
The applicant demonstrates skills and experience providing culturally responsive services to the focus population being served	10

Section 6 – Evaluation – 10 points

Criteria that might fall under Section 6 – Evaluation	Maximum Points
Applicant demonstrates how they will use program data and feedback from program participants and staff to monitor program outcomes and adjust strategies or services	10

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