

# Attachment G: Application Evaluation Scoring Criteria

A numerical scoring system will be used to evaluate eligible applications. Scores will be used to develop final recommendations. Applicants are encouraged to score their own application using the evaluation score-sheet before submitting their application. This step is not required but may help ensure applications address the criteria evaluators will use to score applications.

## Rating Levels

Rating or Score	Description
Excellent or 5	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses.
Very Good or 4	Substantial response: meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses.
Good or 3	Generally, meets minimum requirements; probability of success; significant weaknesses, but correctable.
Marginal or 2	Lack of essential information; low probability for success; significant weaknesses, but correctable.
Unsatisfactory or 1	Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.

## Scoring Selection – Scored up to 100 points

### Attachment B: Organizational Capacity (20 Points)

Criteria	Score (1 -5)
The applicant organization demonstrates the capacity, history, and experience providing supportive recovery-oriented housing/housing services to corrections-involved individuals within the area they serve.	
The applicant organization currently provides similar programming that is directly relatable to the goals related to this grant. They are well positioned and experienced in providing recovery-oriented housing and/or housing services to corrections-involved individuals with substance use disorder. The applicant has the capacity to serve a high number of corrections-involved individuals with substance use disorder.	
The applicant organization has demonstrated their ability to provide accessible, decent, safe and sanitary housing, and has provided information on their licensure, certifications, awards, professional associations, and or minimum housing standards.	
The applicant organization has demonstrated the ability to house different populations (I.e., men, women, men and women, married couples, non-gender	

defining, women with kids, etc.)? Score applicants higher if they can provide housing to a variety of family types.	
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**Attachment B: Project Design and Implementation (30 Points)**

Criteria	Score (1 -5)
The applicant organization clearly outlines a plan to provide recovery-oriented housing AND/OR to provide support to help to the focus population access housing i.e. corrections-involved populations with substance use disorder. This plan will expand access to housing opportunities for corrections-involved individuals with substance use disorder.	
The applicant organization has policies, procedures, and/or training, to ensure a trauma-responsive, person-centered, and strength-based programming.	
The applicant organization operationalizes harm reduction principles through policies and practices and understands that relapse is a part of the recovery journey. Applicant can provide services and extra support upon relapse events and does not remove participants due to relapse episodes.	
The applicant organization demonstrates how their programming will provide services to individuals in recovery from substance use disorder (SUD). They have staff, partnerships, groups, etc. in place to support individuals with SUD. The applicant organization demonstrates specific programmatic elements to support the unique needs of individuals leaving incarceration and/or on supervision to help with community integration post incarceration.	
The applicant organization has a plan to collaborate effectively with the Department of Corrections and with other community organizations to identify, providing housing access, and support to corrections-involved individuals with substance use disorder.	
The applicant organization has clearly defined proposed outcomes/deliverables which are attainable given then the project design. The outcomes are measurable, and the applicant has developed a plan to track the desired outcomes. The outcomes will both increase the number of correction-involved individuals attaining recovery-oriented housing and increase the availability of services to support access to recovery-oriented housing.	

**Attachment B: Equity (20 Points)**

Criteria	Score (1 -5)
The applicant has identified a focus population(s) and/or a geographical region at higher risk for non-fatal overdose. (Examples: American Indian/Alaskan Native, African American, Northwest Minnesota, Northeast Minnesota, Metro area)	
The applicant reflects in staffing, leadership, and board (if applicable) the priority population(s) being served or that will be served.	
The applicant demonstrates skills and experience providing culturally responsive services to the priority population(s) being served or that will be	

served. The applicant has clearly laid out a plan to ensure culturally responsive services will be provided under this grant project.	
The applicant has demonstrated that they can provide services in a language(s) other than English. These language skills are directly relatable to the target population.	

### Attachment C: Work Plan (20 Points)

Criteria	Score (1 -5)
The applicant organization has provided strategies that support project goals, are specific, measurable, feasible and appropriate for the scope of the project activity. Strategies are aligned with specific goal(s) proposed. The project activities will both increase the number of correction-involved individuals attaining recovery-oriented housing and increase the availability of services to support access to recovery-oriented housing. The work plan matches the project design and implementation sections, as well as the budget sections.	
The applicant organization has demonstrated action steps that are comprehensive and clearly describe and how they will support the identified strategies. Included for each activity is a description of the anticipated outcome and evaluation measures (as applicable). Applicant also includes expected timeline and staff/partners who will be involved in the activity.	
The applicant organization has embedded a plan to evaluate the impact of the proposed project. This may include collecting and interpreting data and/or using evaluation results to enhance overdose prevention efforts.	
The applicant organization has an overall work plan that describes how achievement of the proposed goals, strategies, and action steps will expand will increase the number of correction-involved individuals attaining recovery-oriented housing and increase the availability of services to support access to recovery-oriented housing.	

### Attachment D: Budget Spreadsheet (10 Points)

Criteria	Score (1 -5)
The budget detail and justification are clear and provides a description of how funds will be used in the first year of the grant period. The expenses are eligible and will contribute to the project goals.	
The expenses included in the budget detail and justification supports activities outlined in the work plan, including meeting the grant requirements of providing housing support services and/or housing to the focus population (corrections-involved individuals with SUD).	