Action Planning Worksheet

For assessment and planning guidance, visit: [www.health.state.mn.us/lphap](http://www.health.state.mn.us/lphap).

Remember: [SMART Objectives](http://www.health.state.mn.us/divs/opi/qi/toolbox/objectives.html) are specific, measurable, achievable, relevant, and time-bound.

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| --- | --- |
| Strategic Priority | Click or tap here to enter text. |
| Goal | Click or tap here to enter text. |

## Objective 1: Click or tap here to enter text.

**Benchmark and Method of Measuring Success**: Click or tap here to enter text.

| Action Steps (Deliverables) with Time Frame | By When | Resources Needed | Lead Person | Status with Dates |
| --- | --- | --- | --- | --- |
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## Objective 2: Click or tap here to enter text.

**Benchmark and Method of Measuring Success**: Click or tap here to enter text.

| Action Steps (Deliverables) with Time Frame | By When | Resources Needed | Lead Person | Status with Dates |
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## Objective 3: Click or tap here to enter text.

**Benchmark and Method of Measuring Success**: Click or tap here to enter text.

| Action Steps (Deliverables) with Time Frame | By When | Resources Needed | Lead Person | Status with Dates |
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## Objective 4: Click or tap here to enter text.

**Benchmark and Method of Measuring Success**: Click or tap here to enter text.

| Action Steps (Deliverables) with Time Frame | By When | Resources Needed | Lead Person | Status with Dates |
| --- | --- | --- | --- | --- |
| Click or tap here to enter text. | Choose date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Objective 5: Click or tap here to enter text.

**Benchmark and Method of Measuring Success**: Click or tap here to enter text.

| Action Steps (Deliverables) with Time Frame | By When | Resources Needed | Lead Person | Status with Dates |
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