Adapted from Gorenflo and Moran, *The ABC’s of PDCA*

**Plan**

1. Identify and Prioritize Opportunities
2. Develop AIM Statement
3. Describe the Current Process
4. Collect Data on Current Process
5. Identify All Possible Causes
6. Identify Potential Improvements

**Do**

7. Develop Improvement Theory
8. Develop Action Plan

**Act**

1. Review analysis and make conclusions
   - Check/Study
   - Adopt
     - Standardize/Hold the Gains
   - Adapt
     - DO - Modify/Try Again
   - Abandon

3. Document Problems, Observations, and Lessons Learned

**Plan**

- Adopt
- Adapt
- Abandon
- Plan