**Minnesota Department of [Name]**

# CERTIFICATE OF MAILING THE NOTICE OF SUBMISSION OF RULES ADOPTED WITHOUT A PUBLIC HEARING TO THE OFFICE OF ADMINISTRATIVE HEARINGS

## Adopted Rules Governing [Topic], Minnesota Rules, [citation]; Revisor’s ID Number [number]

I certify that on [Month] [Date], [Year], when the Department submitted the adopted rules to the Office of Administrative Hearings, I mailed the Notice of Submission of Rules Adopted Without a Public Hearing to the Office of Administrative Hearings by either depositing the Notice in the [State of Minnesota’s central mail system for] United States mail with postage prepaid or by sending an electronic copy via email, to all persons and groups who requested the Notice. I gave this Notice under Minnesota Statutes, section 14.26, subdivision 1. [Copies of the Notice and of the mailing list are attached to this Certificate. (Attaching copies is optional.)]

[Name]

[Title]

[For the certificate author: If you are sending these documents electronically only, you will want to adapt this certificate accordingly. Also, do not use returns to add spacing between paragraphs; use the Normal styles (above) or the paragraph tool. Do not forget to delete this information.]