**Minnesota Department of [Name]**

# CERTIFICATE OF MAILING THE NOTICE OF FILING RULES WITH THE SECRETARY OF STATE

## Adopted Rules Governing [Topic], Minnesota Rules, [citation]; Revisor’s ID Number [number], OAH docket number [number]

I certify that on [Month] [Date], [Year], when the adopted rules were filed with the Secretary of State, I mailed the Notice of Filing Rules with the Secretary of State by either depositing the Notice in the [State of Minnesota’s central mail system for] United States mail, with postage prepaid or by sending an electronic copy via email, to all persons and groups who requested the Notice. The Notice is given under Minnesota Statutes, section 14.16, subdivision 1. Copies of the Notice and the mailing list are attached to this Certificate.

[Name]

[Title]

[For the certificate author: If you are sending these documents electronically only, you will want to adapt this certificate accordingly. Also, do not use returns to add spacing between paragraphs; use the Normal styles (above) or the paragraph tool. Do not forget to delete this information.]