

## Acute Stroke Ready Hospital Designation Site Visit Agenda

Time	Topic	*Participants
9:00 – 10:00 am	Opening Session: Welcome and Introductions Hospital and Stroke Program Overview/Presentation Question and Answer	Stroke Program Coordinator Stroke Program Medical Director MDH Reviewer
10:00 – 10:15 am	Break Identify Cases for Tracer Activity (Stroke Code Activation or PI Log)	
10:15 – 11:15 pm	Emergency Department Tour/Tracer Activity: Ambulance garage or entrance, Helipad Ambulatory entrance Registration, Triage, ED, EMS radio report areas Radiology (CT), Pharmacy (how you store Alteplase), Lab, IR Suite (if endovascular capabilities) ICU/floor (if admit Alteplase) Inter-facility transfer	Stroke Program Coordinator Stroke Program Medical Director MDH Reviewer Departmental staff (when department visited – ED nurse, CT tech, etc)
11:15 – 12:15 pm	Case Review/Tracer Activity: Alteplase given and transferred Alteplase not given and transferred Alteplase given and admitted (OR other stroke admit)	Stroke Program Coordinator Stroke Program Medical Director optional MDH Reviewer Stroke Program Abstractor optional
12:15 – 12:45 pm	Break (Lunch) Validate education files (2 hours or 2 times) of 1 provider and 1 nurse chosen during the ED tour	
12:45 – 1:15 pm	Data Utilization and Performance Improvement Session: Stroke Data Case Review process PI Process	Stroke Program Coordinator Stroke Program Medical Director optional Stroke Program Abstractor optional
1:15 – 1:45 pm	Pre-conference Session (closed)	MDH Reviewer
1:45 pm	Closing Session: Verbal Report Provided by Site Reviewer	Stroke Program Coordinator Stroke Program Medical Director MDH Reviewer

This agenda timeline is an estimate and is to provide general guidance on organization and staff participation.

***\*Due to COVID-19 pandemic and corresponding guidelines, MDH is implementing public health measures at ASRH site visits to help prevent potential spread, including socially distanced small group meetings. The Stroke Medical Director and Stroke Coordinator are the only staff requested/required to be present throughout the visit. If additional administrative and departmental staff want to listen in to the opening and closing session, please arrange a conference call in. Please consider participants, technology and room space as you prepare for the visit.***