VISITOR AND EMPLOYEE HEALTH SCREENING
CHECKLIST FOR NON-HEALTH CARE SETTINGS

12/10/2020

Please answer “yes” or “no” to each question:

1. Do you feel sick or do you have any of the following symptoms of COVID-19?
   - ☐ Fever of 99.5 degrees Fahrenheit or higher, or feeling feverish
   - ☐ New cough
   - ☐ Shortness of breath
   - ☐ Chills
   - ☐ Headache
   - ☐ Muscle pain
   - ☐ Sore throat
   - ☐ Fatigue
   - ☐ Congestion
   - ☐ Loss of taste or smell

2. Have you cared for or have you had close contact within the last 14 days with someone who has COVID-19 or who has symptoms of COVID-19?

   Close contact means spending a total of 15 minutes or more throughout the course of a day within about 6 feet of anyone who has COVID-19.

   If you answer yes to either of these questions, do not enter this building.

   🧼 Wear a mask. 🧼 Wash your hands. 🧼 Stay 6 feet from others. 🏡 Stay home if you feel sick.
Conduct a health screening each time an employee or visitor enters the building

If a worker or visitor answers “yes” to any of the screening questions, tell them they should go home, stay away from other people, and consider getting tested for COVID-19. If they have question or symptoms get worse, they should contact their doctor or other health care provider.

You may also take their temperature, if it can be done safely, for instance from behind a clear partition. However, temperature screening is not required. Both you and the other person must wear masks or cloth face coverings and sanitize all equipment used.

**Note:** Screening for symptoms will only identify people who have symptoms at the moment. People can spread COVID-19 even if they do not have symptoms.