

# Vault Testing Information

## 2021-22 SCHOOL COVID-19 TESTING PROGRAM

9/27/2021

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### Description of the test

Vault saliva test kits were provided by the State, in partnership with Vault, during the 2020-2021 school year. Vault tests are individual, diagnostic, saliva PCR tests. Unused Vault saliva test kits at schools from the 2020-2021 school year will be converted and available for use as Zoom-enabled test kits allowing them to be used at home or school. These test kits are administered over Zoom by a Vault test supervisor and are available for schools at no cost.

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### Considerations for use

- Additional technology is needed to log into the Zoom meeting to complete the test (phone, tablet). Schools can offer a space at school to complete the test which is proctored by a Vault staff person (through Zoom).
- Students and staff need to create a Vault account with a username and password and provide consent to Vault to participate in testing.
  - Students who are 18 years of age or older may create an account and provide consent without a parent or guardian.
  - Students who are under 18 years old will need a parent or legal guardian present at the time of test to provide consent on the student's behalf.
- Vault may be used for people who are both symptomatic and asymptomatic.
- Users of the Vault test kits should not eat, drink, smoke, or chew gum in the 30 minutes prior to taking the test.
- Adults who are administering the test to people should understand and implement Standard Precautions for infection prevention, including the proper use of personal protection equipment (PPE) as needed for the situation.
  - [CDC: Standard and Transmission-Based Precautions \(www.cdc.gov/coronavirus/2019-ncov/hcp/non-us-settings/overview/#standard-based-precautions\)](https://www.cdc.gov/coronavirus/2019-ncov/hcp/non-us-settings/overview/#standard-based-precautions)
  - [OSHA: COVID-19 Healthcare Emergency Temporary Standard \(ETS\) \(www.osha.gov/coronavirus/ets\)](https://www.osha.gov/coronavirus/ets)
- When there is a positive test result, families should notify the school and schools should follow MDH and CDC quarantine guidance: [Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year \(www.health.state.mn.us/diseases/coronavirus/schools/schoolrecs.pdf\)](https://www.health.state.mn.us/diseases/coronavirus/schools/schoolrecs.pdf).

- If students and staff develop symptoms during the school day, a Vault test may be an option for sending home with students so they can take the test in their home. Schools interested in this option should keep a supply of tests available for quick deployment as needed.
- Recommended for ages 4 and older.
- Information on test accuracy and any risks or side effects is available in the manufacturer's instructions: [Fact Sheet for Healthcare Providers: Infinity BiologiX TaqPath SARS-CoV-2 Assay \(www.fda.gov/media/137774/download\)](https://www.fda.gov/media/137774/download).

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## Logistics and roles

Schools can distribute to students and staff the unused 2020-2021 school year Vault tests kits currently at their sites. All unused self-administered test kits will be automatically converted to Zoom-enabled test kits on Monday, August 30, 2021, at 8 a.m. (CST). The school does not need to take any action for this conversion to happen.

Process for using Vault saliva Zoom-enabled test kits:

- Follow [Vault: COVID-19 At-Home Saliva Testing Instructions \(www.health.state.mn.us/diseases/coronavirus/schools/vaultinstruct.pdf\)](https://www.health.state.mn.us/diseases/coronavirus/schools/vaultinstruct.pdf).
  - [Vault: COVID-19 At-Home Saliva Testing Instructions \(Hmong\) \(www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructhmo.pdf\)](https://www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructhmo.pdf)
  - [Vault: COVID-19 At-Home Saliva Testing Instructions \(Somali\) \(www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructsom.pdf\)](https://www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructsom.pdf)
  - [Vault: COVID-19 At-Home Saliva Testing Instructions \(Spanish\) \(www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructspa.pdf\)](https://www.health.state.mn.us/diseases/coronavirus/schools/vaultinstructspa.pdf)
- Schools will give the student and/or school staff member a Vault saliva Zoom-enabled test kit and directions.
- Testing location options:
  - In school – Schools may choose to have a dedicated private space on site for students and/or staff to take their Vault zoom test kit. **Note:** strong internet reliability is required for this option.
  - At home – Students and staff may take the Vault Zoom test kit home and take the test. **Note:** strong internet reliability is required for this option.
- Taking the Vault saliva Zoom-enabled test:
  - People will register for a Vault Health account and test kits at [covidtest.vaulthealth.com](https://covidtest.vaulthealth.com).
  - Components of registering with Vault Health include:
    - Reviewing how the test works
    - Entering personal information
    - Entering residential address
    - Signing HIPAA results authorization
    - Reviewing test information and terms and conditions
    - Entering any symptoms and/or exposure
    - Joining Zoom and providing sample

## VAULT TESTING INFORMATION

- The Vault supervisor will guide the individual through collecting saliva in the tube. This process typically takes just a few minutes.
  - Visit [Vault Health: Frequently Asked Questions \(www.vaulthealth.com/covid/consumer#faq\)](http://www.vaulthealth.com/covid/consumer#faq) for testing hours of operation and answers to other common questions.
- Once the person provides the sample and the Vault supervisor informs the patient the test is completed. The person will end the Zoom call and exit the screen.
- Processing Vault Zoom test kits:
  - Each school will need to set up a method to collect the sample in order to ship the sample to the lab for processing.
  - The sample will be placed in a small biohazard bag and dropped off at a designated test collection location in the school.
  - Site-level coordinator must ensure all tests are in the biohazard bag and get the package ready to mail.
    - Place up to 50 completed tubes per large biohazard bag.
    - Place one biohazard bag of 50 tubes in one UPS bag.
    - **Note:** UPS bag includes lining in it; please do not remove this from the UPS bag.
  - Sending completed test kits for lab processing:
    - Schedule a UPS pick-up at your school. Please make sure you log and keep the UPS tracking number.  
OR
    - Drop the tests off at a UPS Store (drop-off must be at a store, not a UPS access point). Make sure to document the return tracking number for your shipment, for your own reference.
      - Find a store nearby: [The UPS Store Locator \(www.theupsstore.com/tools/find-a-store\)](http://www.theupsstore.com/tools/find-a-store).

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## Results

- Results are typically available from Vault Health within 48 hours of being received at the testing laboratory sites.
- Individual test results are provided by Vault directly to the user ID or email associated with the testing participant's Vault account.
- Schools will not receive test results or Vault account information directly. Students and staff should inform schools of positive results so that the school can take steps to prevent the spread of the virus to other students and staff.
- Lab results are reported to MDH by Vault as required by law.

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## Legal and consent

- **The State of Minnesota makes no representations or warranties, express or implied, regarding these tests, including the use, condition, and effectiveness of tests, or the accuracy of test results. The persons ordering and taking a test accept the test "as-is" and assume all risks associated with the test. The State of Minnesota assumes no responsibility for actual, consequential, incidental, special or exemplary damages resulting from, caused by, or associated with any test.**

## VAULT TESTING INFORMATION

- Students and staff who are able to consent to Vault testing (age 18 and older) and parents or guardians for students who are unable to consent to Vault testing (age 18 and older) provide consent directly to Vault.
- Schools that offer space in the school building for students to complete their Zoom-enabled testing directly may want to obtain verification that the student has provided the necessary consent to Vault.
- Schools may want to consider whether and how to verify that the person being tested has delivered consent to Vault.
- **Schools are strongly encouraged to consult with legal counsel. The State of Minnesota cannot provide legal advice to schools or districts and this document should not be relied on as legal advice.**
- Schools may be subject to federal and state laws that govern student data and health records, which may include the Minnesota Government Data Practices Act. Different schools may have different federal and state obligations, including those that apply to student and health data.
- Minnesota Statutes, Section 13.04, Subdivision 2 requires those subject to the Minnesota Government Data Practices Act to provide a “Tennessee Warning” containing specific information before collecting private or confidential data concerning individuals.

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## For more information

If your organization is interested in ordering additional Vault test kits using local funds, contact Vault Health at [governmentsolutions@vaulthealth.com](mailto:governmentsolutions@vaulthealth.com).

If schools have unused Vault saliva test kits they do not plan to use by December 31, 2021, the school must send these used tests back to the State of Minnesota as soon as possible at:

MDH Warehouse  
13120 County Road 6  
Suite 200  
Plymouth, MN 55441

Additional questions related to Vault saliva Zoom-enabled test kits should be sent to [COVIDTesting.MDE@state.mn.us](mailto:COVIDTesting.MDE@state.mn.us).



Minnesota Department of Health | [health.mn.gov](http://health.mn.gov) | 651-201-5000  
625 Robert Street North PO Box 64975, St. Paul, MN 55164-0975

Contact [health.communications@state.mn.us](mailto:health.communications@state.mn.us) to request an alternate format.