

# Minnesota Department of Health COVID-19 Nonviable Vaccine Form

There are two ways to report nonviable COVID-19 vaccine:

1. In the Minnesota Immunization Information Connection (MIIC) (preferred). See [Reporting Nonviable COVID-19 Vaccine to MIIC \(PDF\)](#) ([www.health.state.mn.us/diseases/coronavirus/vaccine/nonviablereport.pdf](http://www.health.state.mn.us/diseases/coronavirus/vaccine/nonviablereport.pdf)) for a step-by-step guide on how to report nonviable COVID-19 vaccine in MIIC. **Please note that nonviable COVID-19 vaccine cannot be returned.** MIIC may refer to returns and shipping labels, but this does not apply to COVID-19 vaccine.

**OR**

2. Use this form to report nonviable COVID-19 vaccine doses. (See below for more details.) If these doses are part of a storage and handling incident, contact the Minnesota Department of Health at 651-201-5414 before filling out this form.

To complete this form:

- List the vaccine information and the reason the vaccine is nonviable – see nonviable vaccine code reasons.\*
- Make a copy of the completed form for your records. You cannot return nonviable COVID-19 vaccine.
- Send a copy of this form via email to [health.mdhvaccine@state.mn.us](mailto:health.mdhvaccine@state.mn.us).

Provider Information		
Date:	Site Name:	Provider PIN:
Contact Name:	Contact Email:	

Nonviable Vaccine Information					
Vaccine Type	NDC (located on the box)	Lot Number (located on the box)	Expiration Date	Number of Doses	Nonviable Vaccine Code Reason*

**\*Nonviable vaccine code reasons:**

1. Expired vaccine
2. Broken vial/syringe
3. Failure to store properly upon receipt
4. Lost or unaccounted for vaccine
5. Mechanical failure
6. Natural disaster/power outage
7. Open vial but all doses not administered
8. Other vaccine return
9. Other wastage (non-returnable)
10. Recall
11. Storage unit too cold
12. Storage unit too warm
13. Spoiled- other
14. Spoiled in transit (freeze/warm)
15. Vaccine drawn in syringe but not admin

**Do not mark any COVID-19 vaccine as “expired vaccine” before its expiration date.**

Tracking vaccine wastage is part of vaccine inventory. Do not mark any COVID-19 vaccine as “expired vaccine” before its expiration date. Sites are asked to report wastage or spoilage of vaccine doses (e.g., exposure to out-of-range temperatures, vaccines in refrigerator past the allowed time, doses drawn up and not used, doses remaining in vial at the time of BUD expiration, vaccine discoloration or particulates, etc.). Refer to MDH’s [Interim COVID-19 Vaccine Provider Guide](#) ([www.health.state.mn.us/diseases/coronavirus/vaccine/guide.pdf](http://www.health.state.mn.us/diseases/coronavirus/vaccine/guide.pdf)) for information on disposal of nonviable COVID-19 vaccine.