



# Vaccine Temperature Monitoring and Documentation Form

9/1/2021

## Overview

- When placing thermometer in cooler, clear the min/max. (Have the thermometer in min/max mode, not alarm limit mode, and press clear.)
- Record temps every hour on form below.
- Once the cooler is returned to the clinic, **before** opening the cooler back up to return products/items, record the current temperature and the min/max on the thermometer.
- If any temps are out of range, take action to correct the temperature (e.g., closing the lid, obtaining new conditioned water bottles, etc.). Ensure product is safe to use before continuing vaccinating and then clear the min/max history.

**If vaccines are exposed to out-of-range temperatures, take immediate action. Mark the vaccine “do not use” until its usability is determined. If vaccine thaws, do not re-freeze.**

- Have a plan in place if vaccine is exposed to out-of-range temperatures and cannot be used (such as replacing those doses).
- Contact MDH between 8:00 a.m. to 4:30 p.m. at 651-201-5414 to determine your next steps. Make sure to have specific information about temperatures, time, etc. available.
- When MDH is not available (e.g., closed on weekends, evenings, and holidays), CDC is taking COVID-19 vaccine calls 24 hours a day/7 days a week (including holidays) at 800-CDC-INFO (800-232-4636). Some vaccine manufacturers are also available 24 hours a day, 7 days a week, or have excursion tools on their websites.

**Vaccine must be stored between temps of 2 degrees (min) to 8 degrees (max) Celsius or 36 degrees (min) to 46 degrees (max) Fahrenheit. Aim for 5 degrees Celsius (40 degrees Fahrenheit).**

