

Sample Influenza-like Illness* Report Form

* Influenza-like illness (ILI) is defined as a fever of 100.0°F or greater and cough or sore throat (in the absence of a known disease other than influenza).

When to report

Please report each day throughout the school year when you reach these thresholds:

1. For all schools (including elementary): The number of students with ILI who are absent or sent home reaches 5 percent of the total school enrollment on a given day (e.g., a school of 600 students should report when 5 percent of their total enrollment (30 students) with ILI are absent or sent home or $600 \times .05 = 30$). Please include all students attending school in-person or via the hybrid model.

OR

2. For elementary schools only: Three or more students with ILI from the same classroom or cohort are absent or sent home on a given day.
AND
 - Report one time per outbreak when either of the above thresholds is met throughout the year.
 - Do not report subsequent days of the same outbreak. When reporting additional outbreaks during the same season, make sure that ILI activity has returned to below threshold levels for at least 3 weeks. Report a new outbreak if you reach the threshold again after a minimum of three weeks.
 - If symptoms of illness are unknown for an absent student, include this student in your count of ILI absences.
 - Do not include students that are quarantined for COVID-19 in ILI numbers unless they report symptoms.

Contact information

School name: _____ Name of reporter: _____

City: _____ Title: _____

County: _____ Phone: _____

Fax: _____

What to report

Date:	Date:
Reporting for Threshold 1:	Reporting for Threshold 2:
Number (students) with ILI:	Number (students) with ILI:
Total school enrollment*:	Total number (students) in classroom*:

*Total should include number of students attending school either in-person or using the hybrid model.

Confirmed Cases of Influenza or COVID-19

Lab Confirmed Influenza Cases:	Lab Confirmed COVID-19 Cases:
Number of students:	Number of students:
Number of staff:	Number of staff:

Include any lab confirmed cases regardless if ILI symptoms were reported.

How to report

Complete the following survey: <https://redcap.health.state.mn.us/redcap/surveys/?s=739LDFPXHJ4CTNMM>.

To report cases of COVID-19 in students or staff visit <https://www.health.state.mn.us/diseases/coronavirus/schools/plan.html>.

Individual cases of influenza do not need to be reported to MDH by schools at this time.