

CSFP Grant Q&A

APRIL 1, 2026

The State CSFP office will receive questions regarding the CSFP grant applications until **April 20, 2026**. Answers will be provided on this document.

Grant Portal Questions

1. Is there something that needs to be signed for the application?

- No, the application does not need to be signed. Signatures will be needed from awardees for the grant agreements, and more information about that process will be shared with awardees.

2. Setting up portal accounts and system users

- There can be multiple users within the organization who can work on the grant application, and each user should create an account underneath the grantee organization. If assistance is needed to be added to your agency's organization, please email health.wicvendor@state.mn.us.
- Existing portal users: If you have used the portal for other grant applications, you may apply under the same organization and log in you have.
- New portal users: Please create an organization account specific to the CSFP grant. The title of the organization should be: [applicant name].

CSFP Grant Questions

References – complete list of hyperlinks

[Applicant Tutorial- Collaboration \(https://support.foundant.com/hc/en-us/articles/4523887747223-Applicant-Tutorial-Collaboration\)](https://support.foundant.com/hc/en-us/articles/4523887747223-Applicant-Tutorial-Collaboration)

Minnesota Department of Health - CSFP Program, 625 Robert St. N, PO BOX 64975, ST PAUL MN 55164-0975; 1-800-657-3942, health.wicvendor@state.mn.us to obtain this information in a different format, call: 1-800-657-3942.

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