

April 2022 HuBERT Hints #1

APRIL 13, 2022



Please share this information with ALL HuBERT users!

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HuBERT Software Changes

Drop-down List Changes

The following changes were made to the drop-down lists in HuBERT. If you are not seeing them, please be sure to Reset Local Reference Data.

How Heard about WIC

- CHANGED: Ads to Ads-Print/Radio/TV
- REMOVED: Radio Ads, Newspaper and TV Ads

Identity Proof - Children

- CHANGED: Baptismal Certificate to Baptismal/Religious Certificate
- CHANGED: Passport to Passport/Visa

Identity Proof - Woman

- ADDED: Immuniz Record/Registry

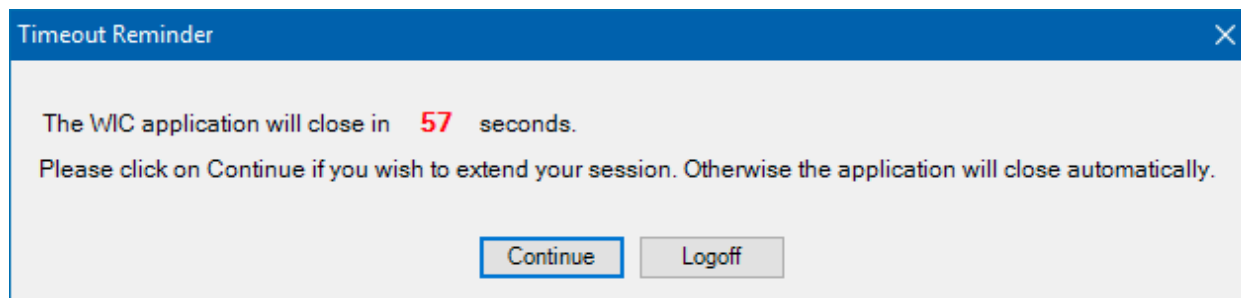
Relationship

- CHANGED: Other Relative to Other

Common Help Desk Calls

Reminder! HuBERT Session Timeout Changed from 180 Minutes to 30 Minutes

This is just a reminder that in the last software update, in order to meet security requirements that will be implemented with WINNIE, and to better prepare staff for WINNIE, the session timeout length was changed from 180 minutes (3 hours) to 30 minutes. This means that if your computer is idle for 30 minutes or more, the system will display the Timeout Reminder message.



If you do not click the **Continue** button within 60 seconds of the message displaying, HuBERT will automatically log you out.

NOTE! Always lock your computer when leaving it unattended, even if working from home (CTRL+ALT+Del). Also, remember you should always logoff during your “lunch hour.”

Hardware

HuBERT Is Not Supported on Windows 11

If you have agency-owned hardware, and your county is considering upgrading to Windows 11, or if you have state-owned equipment and a pop-up displays with the option to upgrade to Windows 11, please remember that **HuBERT is only supported on the Microsoft Windows 10 operating system**, and the MN Help Desk is only equipped to support HuBERT on Windows 10.

In general, you should not upgrade to Windows 11. If your agency is considering upgrading to Windows 11, you must first complete comprehensive testing of all HuBERT functionality on a Windows 11 machine to ensure HuBERT continues to perform all functions necessary for providing participant services and that peripherals, such as the signature pad, continue to work correctly as well. Once testing has been completed, and prior to installing into the Production environment, all testing results must be communicated to the State Office (email: emily.gomez@state.mn.us).

Reports

MDH WIC Website Clean-up - Will Retain At Least 3 Years of Reports

The MDH WIC website report pages are being “cleaned up.” All reports prior to 2019 are in the process of being moved to the appropriate ANNUAL REPORTS folder in Infoview. Reports for 2019 to the current year, as well as trend reports, will continue to be available on the MDH [WIC Reports & Data](#) pages.

New Data, Reports, Maps, and Fact Sheets Available on the MDH WIC Website and in Infoview

New data, reports, maps, and fact sheets are regularly added to the MDH WIC website and Infoview. You can look to each month’s first HuBERT Hints to provide an overview of the new information available.

MDH WIC Website - New and Updated

[Breastfeeding Initiation & Duration by Race/Ethnicity Alone or In Combination \(AOIC\) Annual Reports](#) – 2019-2021 Breastfeeding Initiation and Duration at Two Weeks, Two, Three, Six and Twelve Months for MN WIC Infants by Calendar Year, Race/Ethnicity Alone or In Combination (AOIC) with Other Races, and CHB, County, and City of Residence; Statewide and Regional Trend Data 2014-2020

[Breastfeeding Initiation & Duration Summary Annual Reports](#) – 2019-2021 Breastfeeding Initiation & Durations at Two Weeks, and Two, Three, Six and Twelve Months for MN WIC Infants by Calendar Year and CHB, County and City of Residence; Statewide and Regional Trend Data 2014-2020

[Breastfeeding Initiation & Duration by Unduplicated Race/Ethnicity – WIC Annual Reports](#) – 2019-2021 Breastfeeding Initiation & Durations at Two Weeks, and Two, Three, Six and Twelve Months for MN WIC Infants by Calendar Year, Unduplicated Race/Ethnicity and CHB, County and City of Residence; Statewide and Regional Trend Data 2014-2020

[Full Term Low Birth Weight Maps](#) – Birth Outcomes by County of Residence for Infants Participating in MN WIC born in 3-year intervals: 2011-2013, 2014-2016, 2015-2017, 2016-2018, 2018-2020

Infoview - New

2021 Preliminary Breastfeeding Initiation and Duration for MN WIC Infants by Calendar Year and Agency, Grantee

2021 Preliminary Breastfeeding Initiation & Duration for MN WIC Infants by Calendar Year, Race/Ethnicity Alone or In Combination (AOIC) with Other Races, and Agency, Grantee

2021 Preliminary Breastfeeding Initiation & Duration for MN WIC Infants by Calendar Year, Unduplicated Race/Ethnicity and Agency, Grantee

References – Complete Listing of Hyperlinks

[WIC Reports & Data](https://www.health.state.mn.us/people/wic/localagency/reports/index.html) (https://www.health.state.mn.us/people/wic/localagency/reports/index.html)

[Breastfeeding Initiation & Duration by Race/Ethnicity Alone or In Combination \(AOIC\) Annual Reports](https://www.health.state.mn.us/people/wic/localagency/reports/bf/healthequity/aoic/index.html) (https://www.health.state.mn.us/people/wic/localagency/reports/bf/healthequity/aoic/index.html)

[Unduplicated Participation by WIC Category Annual Summary Reports](https://www.health.state.mn.us/people/wic/localagency/reports/pptndemo/annual/category.html) (https://www.health.state.mn.us/people/wic/localagency/reports/pptndemo/annual/category.html)

[Breastfeeding Initiation & Duration Summary Annual Reports](https://www.health.state.mn.us/people/wic/localagency/reports/bf/annual/index.html) (https://www.health.state.mn.us/people/wic/localagency/reports/bf/annual/index.html)

[Breastfeeding Initiation & Duration by Unduplicated Race/Ethnicity – WIC Annual Reports](https://www.health.state.mn.us/people/wic/localagency/reports/bf/healthequity/undup/index.html) (https://www.health.state.mn.us/people/wic/localagency/reports/bf/healthequity/undup/index.html)

[Full Term Low Birth Weight Maps](https://www.health.state.mn.us/people/wic/localagency/reports/outcomes/maps/lbwmaps.html) (https://www.health.state.mn.us/people/wic/localagency/reports/outcomes/maps/lbwmaps.html)

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