Participation Reports

HuBERT Report Name: Summary Statistics Report CLN031

Report Topics: Participation **Frequency:** Monthly

Access/Where to find: Infoview site (AgencyEOM): Folders → Public Folders → AgencyEOM → yyyy → yyyymm → Minnesota reports folder → SummaryStatisticsReport, then click on the icon, then right click to Organize → Copy, then go to My Documents, the click on Organize → Paste. ("SummaryStatisticsReport.PDF" or "SummaryStatisticsReport-Supplemental.PDF" prior to June 2012 are also in StateEOM)

Description: This report is run during the End-of-Month (EOM) process. Totals are accumulated for each Agency and Clinic; it also displays totals for the state. This report includes four sections: Currently Certified Infants and Children Risk Code Profile, Currently Certified Women Risk Code Profile, Documented Program Eligibility (DPE) Profile and Income Profile (based on Federal Poverty Guidelines).

Criteria and Filters: Provided for each section below.

Some possible purposes for this report:

Risk Code Profiles:

- Describe the WIC population served by your local agency.
- Monitor risk codes as part of an ongoing needs assessment and planning to help address community concerns.
- Compare local to state percentage of risk code assignment. It may be useful to explore reasons for any large differences.

1

Documented Program Eligibility and Income Profiles:

• Indicate how income eligibility is being determined in your local agency.

Output Options: Available only as a PDF. This is a lengthy report - view first, then print selected pages.

Also Compare to HuBERT Report: None

Currently Certified Infants and Children Risk Code Profile

Criteria and Filters:

- Includes all **infants and children** that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old are added to the report. These participants are included in the clinic at which they were originally certified.
- The risk factors are based on the certification record in effect on the last day of the report month.
 - o If a Pseudo-Cert is created, the risk factors associated with the Pseudo-Cert are reflected in the report.
- Infants and Children are placed into an age category based on their age on the last day of the report month.

Examples:

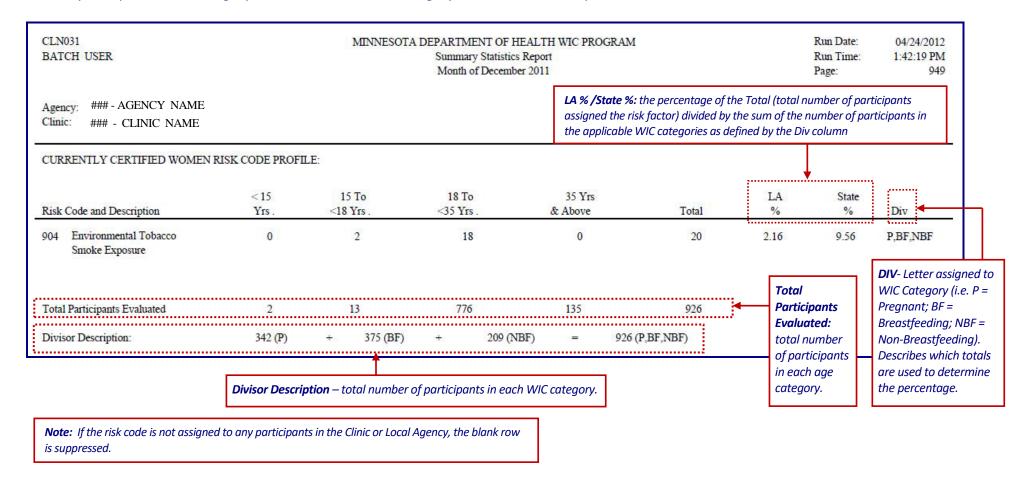
- o An infant turning one after the last day of the report month will be included in the <12 Mo. age category
- o An infant turning one **before** the last day of the report month will be included in the 12 to <18 Mo. age category.

CLN031 MINNESOTA DEPARTMENT OF HEALTH WIC PROGRAM Run Date: 04/24/2012 BATCH USER Run Time: Summary Statistics Report 1:42:19 PM Month of December 2011 Page: 1.475 All children who turn 5 LA % /State %: the percentage of the Total years old in the report (total number of participants assigned the risk ### - AGENCY NAME factor) divided by the sum of the number of month are included in the ### - CLINIC NAME 48 to < 60 Mo. column participants in the applicable age categories as defined by the Div column CURRENTLY CERTIFIED INFANTS AND CHILDREN RISK CODE PROFILE: < 12 12 To 18 To 24 To 30 To 36 To 48 To LA State Risk Code and Description Mo <18 Mo <24 Mo. <30 Mo. <36 Mo. <48 Mo <60 Mo Total Div 902 W or I/C of Pri. Caregiver w/ 3 1 0 0 0 0 0 0.02 0.17 1-7 Lim. Abil. - Feeding D/F Prep. 15 12 903 Foster care 39 13 10 104 0.65 0.83 1-7 Environmental Tobacco 38 39 82 496 143 78 3.09 7.36 1-7 Smoke Exposure 4,710 (<12mo) + 1,623 (12 to <18mo) + 1,508 (18 to <24mo) + 1,524 (24 to <30mo) + 1,309 (30 to <36mo) + 2,766 (36 to <48mo) + 2,614 (48 to <60mo) = 16,054 (I,C) Divisor Description: Total Participants Evaluated/Divisor Description total number of participants in each age category. Total number of infants and children **Note:** If the risk code is not assigned to any participants in the Clinic or Local Agency, the blank row **DIV**- Number assigned to each age category and describes which is suppressed. column totals are used to determine the percentage. (i.e., 1 is the < 12 Mo column; 2 is the 12 to <18 Mo. column; 3 is the Note: Risk Factors may appear in an unexpected age category because risk factor assignment is 18 To <24 Mo. column; and so on until 7 is the 48 to < 60 Mo. column. based on the participant's age at certification, while the age category is based on the participant's age as of the last day of the report month. Example: A child is certified before age she turns 2 and is For example, for Risk Code 902, the divisor is the sum of all assigned risk factor 142. She turns 2 and is now included in the 24 to < 30 Mo. age category. This risk participants evaluated, or the total of columns 1-7.) factor remains until a re-certification or a pseudo-cert is created.

Currently Certified Women Risk Code Profile:

Criteria and Filters:

- Includes all women that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.
- The risk factors are based on the certification record in effect on the last day of the report month.
 - o If a Pseudo-Cert is created, the risk factors associated with the Pseudo-Cert are reflected in the report.
- The participant's WIC Category is based on their WIC Category at the end of the report month.

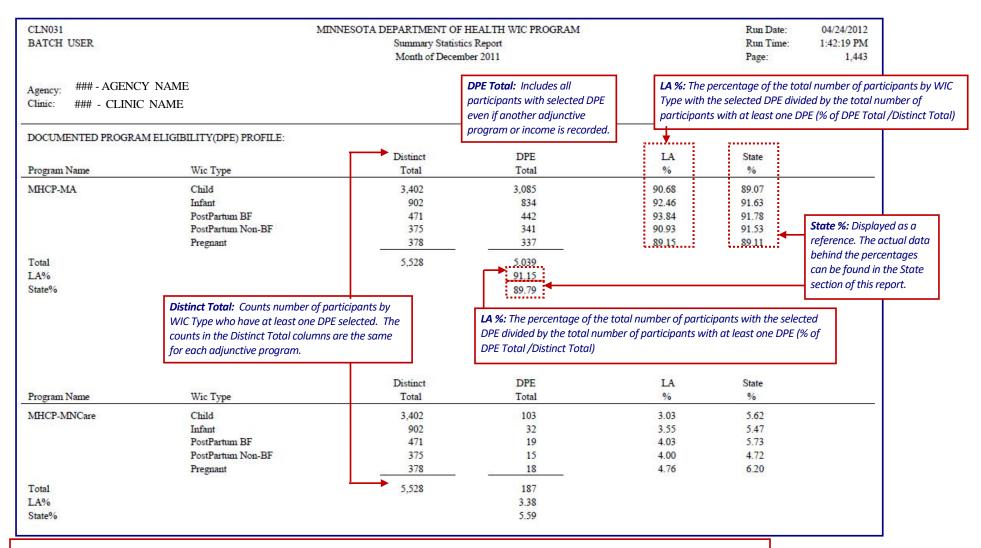


Documented Program Eligibility (DPE) Profile:

Criteria and Filters:

- Includes all participants that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old and some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.
- If a participant has more than one DPE, the participant is counted in each DPE but only once for the Distinct Total.
- Based on the most recent income contact record with a date less than or equal to the last date of the report month.

Note: Since income eligibility can be determined using multiple different methods, the numbers reflected in this report are not necessarily indicative of the total participation in adjunctive programs or income levels.



NOTE: MHCP-MA and MHCP-MNCare totals include participants who are either actively participating in the program or are presumptively eligible for the programs.

Section 4: Income Profile (based on Federal Poverty Guidelines):

Criteria and Filters:

- Includes all participants that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
 - When EOM is run, fully BF Infants < 6 months old and some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.

Column Headers:

DPE Only: sums the number of participants that **do not have income reported** and have **at least one adjunctive program documented No DPE Zero:** sums the number of participants that have indicated they have \$0.00 income and **no adjunctive program is documented**.

Annual reported income for the household is between **the range shown** and participants may have at least one adjunctive program documented **Total:** number of participants by WIC Type

CLN031 BATCH USER	MINNESOTA DEPARTMENT OF HEALTH WIC PROGRAM Summary Statistics Report Month of December 2011						Run Date: Run Time: Page:	04/24/2012 1:42:19 PM 3,227
State: MINNESOTA								
INCOME PROFILE (BASED ON FEDERAL POVERTY GUIDELINES):								
	DPE.	No DPE.	>0 To	101 To	126 To	151 To	Above	
Wic Type	Only	Zero	<101 %	<126 %	<151 %	<185 %	<185 %	Total
Child	52,684	536	15,626	470	73	3	3	69,395
	21 002	418	5.058	153	33	2	2	27,550
Infant	21,883	410	5,058	133	23	3	2	21,330
Infant PostPartum BF	6,966	77	1,753	60	14	1	1	8,872
0.0303377						1	1 1	8,872
PostPartum BF	6,966	77	1,753	60	14	1 1 4	1 1 1	

Participants in this column must have both and income recorded will appear in this column.

Note: Since either income or only one documented adjunct program is required to determine eligibility for WIC, you will not necessarily have a complete picture of all participants' income levels or adjunct program participation