

# WINNIE the Scoop! Newsletter #11

#### **SEPTEMBER 15, 2021**



## Please share this information with all WIC Information System users!

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# The WINNIE Application/Software

Although WINNIE isn't considered a "new" system (since the database is the same and the internal code is simply being rewritten) like when we transitioned to HuBERT, by the very nature of making the system browser-based, how it looks and feels to the user will be very different.

Therefore, going forward we will take a look at some of the screens in WINNIE and some exciting new changes that will be coming. In this newsletter, we'll take a look at viewing, modifying and creating Food Prescriptions in the Participant Folder and during Certifications.

### Food Prescription & the Participant Folder.

In WINNIE, Food Prescription (1) functions similarly to HuBERT. The Add Food Prescription button (2) is enabled in the Participant Folder when the participant is in a valid certification period. The Effective Date (3), and the number of items in the food prescription (4), display for each existing food prescription.



#### Viewing Food Prescriptions

Clicking the Effective Date (1) expands the card (2) for that food prescription.

Effective Date: 09/15/2021 - 3 Items			~
Effective Date	2 Food Prescription Card		â Delete
🕂 Add 💉 Edit 🛞 Use Default 💼 Delete 🗙 Cancel 🕻	Show Details + Add General Note		
Description	t	Quantity	иом
Infant Cereal (ounces plain dry)		24	OZ.
Infant Fruits and Vegetables (4 oz jars)		32	JAR
Similac Advance (12.4 oz. pwd)		1	CAN
Save Reset	ards" are delineated sections that dis	play a subset of inf	ormation.

A Description (1), the current Quantity (2) included in the food prescription, and its UOM (3) or Unit of Measure is displayed for each food item in a food prescription.

Effective Date: 09/15/2021 - 3 Items		~
Effective Date		â Delete
🕂 Add 💉 Edit 🛞 Use Default 💼 Delete 🗙 Cancel 🕕 Show Details 🕂 Add General Note		
Description 1	t Quantity 2	иом 3
Infant Cereal (ounces plain dry)	24	oz.
Infant Fruits and Vegetables (4 oz jars)	32	JAR
Similac Advance (12.4 oz. pwd)	1	CAN
Save Reset		

#### **Modifying Food Prescriptions**

Like HuBERT, food prescriptions with Effective Dates of today, or in the future, can be deleted (1) or modified by adding (2), editing (3) or deleting (4) individual food items. The Effective Date (5) can also be modified as long as it isn't changed to the same date as an existing food prescription or to a date in the past.

Effective Date: 09/15/2021 - 3 Items		~
Effective Date 09/15/2021		1 🖻 Delete
2 + Add 💉 Edit 3 Use Default 💼 Delete 4 Cancel 🚯 Show Details + Add General Note		
Description t	Quantity	иом
Infant Cereal (ounces plain dry)	24	OZ.
Infant Fruits and Vegetables (4 oz jars)	32	JAR
Similac Advance (12.4 oz. pwd)	1	CAN
Save		

#### **Editing Food Items in Existing Prescriptions**

Double-clicking, or clicking on the row (1) and clicking the Edit button (2)...

Effective Date 09/15/2021		💼 Delete
🔸 2 💽 🖈 Edit 🐵 Use Default 💼 Delete 🗙 Cancel 🕕 Show Details 🕂 Add General Note		
Description t	Quantity	иом
Infant Cereal (ounces plain dry)	24	oz.
Infant Fruits and Vegetables (4 oz jars)	32	JAR
Similac Soy Isomil (12.4 oz. pwd)	1	CAN
Save Reset		

...displays the editing pane (1).

All food items being edited display a Food Item Calculator (2) that indicates the Maximum Allowed (3); the amount currently in the food prescription, or Allocated (4); and the amount Remaining (5) that could be added to the food package based on WIC Category, Breastfeeding Amount and Age Category.

📰 Clinic Services					,	? Help
≡ & Participant List ✓	Agency 241 - HENNEPIN COUNTY HUMAN SERVICES AND PUBLIC HEALTH	Clinic (	089 - 089 - SOU	тн	Participant Feat, Cla Age: 5 mont	<b>y (01265990)</b> - ths and 28 days
Q Search	Food Prescription					_
Æ Clinic Actions ✓						
Create New Household	+ Add Food Prescription					
Documents	Effective Date: 09/15/2021 - 3 Items					~
Locked Households						
:= Manage Waiting List	Effective Date					
Participant transfer History Sr Potential Duplicate Participants	09/15/2021					🛅 Delete
Work With On-Site Group						
🖬 Benefit Management 🗸 🗸	+ Add 💉 Edit 🛞 Use Default 📋 Delete 🗙 Cancel 🕕 Show Details	🕂 Add	General Note		Food Item Calculator:	
R Add Set of Benefits	Description	t (	Quantity	UOM	FORMULA	′
≓ Adjust Benefits	Infant Cereal (ounces plain dry)	2	4	oz.	3 Maximum:	384
🔤 Issue Benefits	Tofers Fruits and Manatables (A an inn)		2	14.0	Allocated: 4	90
🛗 Calendar 🛛 🗸 🗸	Infant Pruits and Vegetables (4 oz jars)	-	2	JAK	5 Remaining:	294
fit Scheduler	Base Food Category				<b>_</b>	
* Dartisipant Folder	FORMULA V 6					
	Formula Type					
Appointments						
Disaduard	Contract					
Cartification History	Food Item					
Demographics	Similac Advance (12.4 oz. pwd)	9	1	CAN		
Document Imaging						
Food Prescription						
Health Information						
	Save Reset					
🖪 Income						
🗳 Length/Height/Weight	Effective Date: 08/19/2021 - 1 Items					>
🌲 Manage Alerts						]
🚍 Manage eWIC Account						
🖋 Manage Notes						
11 Nutrition Assessment						
Nutrition Education	SPIRIT Web				Ve	rsion 3.0.21237.8

Two drop-down lists display for each food item: Base Food Category (6) and Food Items (7). The Base Food Category will default to the applicable category and the Food Item to the currently selected food item.



All food items that belong to the Base Food Category display in the Food Item drop-down list.

For formula (as in this instance), a drop-down also displays the Formula Type (8): Contract, Non-Contract and Special. This defaults to Contract unless the participant is Food Package III; then it defaults to Special.

Lastly, there is an editable field that displays the current Quantity (9) of the food item.

Spin arrows (1) display after clicking into the Quantity field and as the quantity is changed, the Food Item Calculator is automatically adjusted (2).

dd 💉 Edit 🛞 Use Default 📋 Delete 🗙 Cancel 🚯 Show D	etails 🕂 Add General Note	dd General Note		
ription	t Quantity	UOM	FORMULA	
Cereal (ounces plain dry)	24	oz.	Maximum:	
Fruits and Vegetables (4 oz jars)	32	JAR	Allocated:	
Food Category				
MULA 🗸				
la Type				
tract 🗸				
ítem				
ilac Advance (12.4 oz. pwd) 🗸 🗸	2	CAN		
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	1		

#### Changes are saved by clicking the Save (1) button.

Food Item Similac Advance (12.4 oz. pwd)	CAN	
Save Reset		
Effective Date: 09/15/2021 - 3 Items		~
Effective Date 09/15/2021		â Delete
+ Add 💉 Edit 🛞 Use Default 💼 Delete 🗙 Cancel 🚯 Show Details + Add General Note		
Description	t Quantity	UOM
Infant Cereal (ounces plain dry)	24	OZ.
Infant Fruits and Vegetables (4 oz jars)	32	JAR
Similac Advance (12.4 oz. pwd)	2	CAN
⊘ Changes saved.		
Save Reset		

#### **Adding New Food Prescriptions**

Clicking Add Food Prescription opens a new card (1) with the Effective Date defaulting to the current date (2). Effective Dates must be today's date or a future date and cannot be greater than the participant's Cert End Date.

Food Prescription		-
+ Add Food Prescription		
Food Prescription		~
Effective Date       09/13/2021     2       + Add <ul> <li>Edit</li> <li>Use Default</li> <li>Delete</li> <li>Cancel</li> <li>Show Details</li> <li>+ Add General Note</li> </ul> <li>Image: Add General Note</li>		
Description t	Quantity	иом
No records to display.		
Save Cancel		

Once the Add Food Prescription button is clicked, it is disabled (3) until the new food prescription is created.

(NOTE: This participant is a Mostly-Breastfeeding infant who was VOC'd. Like HuBERT, the user would be required to create a food prescription for each age category.)

#### **Creating Default Food Packages**

The Use Default button (4) is enabled for new food prescriptions.

Effective Date		
🕇 Add 💉 Edit 🛞 Use Default 🛅 Delete 🗙 Cancel 🕕 Show Details 🕇 Add General Note		
Description t	Quantity	UOM
No records to display.		
Save Cancel		

Like HuBERT, default food packages are based on: WIC Category, Age Category, Breastfeeding Amount and Assigned Risk Factors.



All are required before a Default Food Package can be suggested or created.

NOTE: Since food packages are still based on assigned risk factors, previously tailored food packages cannot be propagated forward when new food packages are created. The default food package items (1) display in green until the food package is saved. In this instance, a food package is being created for a mostly-breastfeeding infant's 9-month age category who was VOC'd (like HuBERT, the user would be required to create the appropriate food packages for a VOC'd participant).

Since this is an infant receiving formula, the user selects the type of formula from the Food Item (2) drop-down...

🕂 Add 💉 Edit 🛞 Use Default	🗇 Delete 🛛 🗙 Can	cel 🕕 Show Details	🕂 Ad	d General Note			Food Item Calculator: FORMULA	
Description			t Q	uantity	UOM			
Base Food Category							Maximum:	384
FORMULA	~						Allocated: Remaining:	384
Formula Type								
Contract	~							
Food Item								
	~ 🔼							
Fruits and Vegetables - (FRESH ONLY)			4(	00	CENT		~	
Infant Cereal (ounces plain dry)			24	4	0Z.			
Infant Fruits and Vegetables (4 oz jars)			16	5	JAR			

...and the default quantity is 1 (due to the infant being mostly-breastfed).

Effective Date						
🕂 Add 💉 Edit 🛞 Use Default	🗇 Delete 🗙 Cancel	Show Details	+	Add General Note		Food Item Calculator:
Description			t	Quantity	UOM	FORMULA
Base Food Category FORMULA Formula Type Contract Food Item Similac Advance (12.4 oz. pwd)	<ul><li></li><li></li><li></li></ul>			1	CAN	Maximum: 384 Allocated: 90 Remaining: 294
Fruits and Vegetables - (FRESH ONLY)				400	CENT 07	
Infant Fruits and Vegetables (4 oz jars)				16	JAR	
Save Cancel						

Once the new food prescription has been saved (1), the Add Food Prescription button (2) becomes enabled again.

Food Prescription		
+ Add Food Prescription 2		
Effective Date: 12/15/2021 - 4 Items		~
Effective Date		🛅 Delete
🕂 Add 💉 Edit 🛞 Use Default 💼 Delete 🗙 Cancel 🕕 Show Details 🕂 Add General Note		
Description t	Quantity	иом
Fruits and Vegetables - (FRESH ONLY)	400	CENT
Infant Cereal (ounces plain dry)	24	OZ.
Infant Fruits and Vegetables (4 oz jars)	16	JAR
Similac Advance (12.4 oz. pwd)	1	CAN
Changes saved.		
Save Reset		

#### **Changing an Infant's Formula**

Like HuBERT, when changing an infant's formula in an earlier or current food prescription, the new formula will auto-propagate to future food prescriptions.

🕂 Add 💉 Edit 🛞 Use Default	U Delete	🗶 Cancel	Show Details	🛉 Add General Note					
Description					t	Quantity	l	иом	
Fruits and Vegetables - (FRESH ONLY)						400		CENT	
Infant Cereal (ounces plain dry)						24	(	oz.	
Infant Fruits and Vegetables (4 oz jars)						16	J	JAR	
Similac Advance (12.4 oz. pwd)						1	(	CAN	
Save Reset									
fective Date: 09/15/2021 - 3 Items									
Effective Date									
Effective Date 09/15/2021									💼 Delete
effective Date 09/15/2021	🗂 Delete	X Cancel	Show Details	+ Add General Note		Fo	od Item Calc	culator:	💼 Delete
Effective Date 09/15/2021	🗇 Delete	X Cancel	Show Details	+ Add General Note t Quantity	UOM	Fo	od Item Calc PRMULA	culator:	Delete
Effective Date 09/15/2021	â Delete	X Cancel	Show Details	Add General Note  Quantity 24	UOM OZ.	Fo FO Mi	od Item Calc RMULA aximum:	ulator:	Delete
Effective Date 09/15/2021	🗊 Delete	X Cancel	Show Details	Add General Note     Quantity     24     32	UOM OZ. JAR	Fo FO Mi Al	od Item Calc DRMULA aximum: located: emaining:	culator:	
Effective Date 09/15/2021  Add Edit To Use Default Description Infant Cereal (ounces plain dry) Infant Fruits and Vegetables (4 oz jars) Base Food Category	Delete	X Cancel	Show Details	+ Add General Note  Quantity 24 32	UOM OZ. JAR	Fo FO Mi Al Re	od Item Calc RMULA aximum: located: emaining:	culator:	m Delete
Effective Date 09/15/2021	Delete	X Cancel	Show Details	Add General Note  Quantity 24 32	UOM OZ. JAR	Fo FO Mi Al Re	od Item Calc RMULA aximum: located: emaining:	culator:	Delete
Effective Date 09/15/2021	Delete	X Cancel	Show Details	Add General Note  Quantity 24 32	UOM OZ. JAR	Fo FO Mi Al Re	od Item Calc DRMULA aximum: located: emaining:	culator:	
Effective Date 09/15/2021	Delete	X Cancel	Show Details	Add General Note     Quantity     24     32	UOM OZ. JAR	Fo FO Mi Al Re	od Item Calc DRMULA aximum: located: emaining:	culator:	m Delete
Effective Date 09/15/2021	Delete	X Cancel	Show Details	Add General Note      Quantity 24 32	UOM OZ. JAR	Fo FO Mi Al Re	od Item Calc RMULA aximum: located: emaining:	culator:	m Delete

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12/15/2021		🛅 Delete
+ Add 💉 Edit 🛞 Use Default 💼 Delete 🗙 Cancel 🚯 Show Details +	Add General Note	
Description	t Quantity UOM	
Fruits and Vegetables - (FRESH ONLY)	400 CENT	
Infant Cereal (ounces plain dry)	24 OZ.	
Infant Fruits and Vegetables (4 oz jars)	16 JAR	
Similac Soy Isomil (12.4 oz. pwd)	1 CAN	
ffective Date 09/15/2021		面 Delete
	Add General Note	
+ Add 💉 Edit 🛞 Use Defau 💼 Delete 💥 Cancel 🕕 Show Details +		
+ Add .≁ Edit ⑧ Use Defaul	t Quantity UOM	
+ Add          ◆ Edit	t         Quantity         UOM           24         OZ.	
+ Add          ◆ Edit         ❀ Use Defau         한 Delete         ★ Cancel         ♥ Show Details         +           Description            Infant Cereal (ounces plain dry)            Infant Fruits and Vegetables (4 oz jars)	t         Quantity         UOM           24         OZ.           32         JAR	

#### Food Package Labels for Woman

For women, the following labels will display above their food prescriptions when applicable:

- Pregnant with Multiples
- Pregnant and Fully/Partially Breastfeeding
- Fully Breastfeeding Multiples
- Partially Breastfeeding Multiples

Agency 241 - HENNEPIN COUNTY HUMAN SERVICES AND PUBLIC HEALTH	Clinic 089 - 089 - SOUTH	Participant Hemm, Mae (01266057) - Age: 26 weeks and 5 days gestation
Food Prescription		-
+ Add Food Prescription		
Effective Date: 09/13/2021 - 10 Items		~
Effective Date 09/13/2021		🛅 Delete
🕂 Add 💉 Edit 🛞 Use Default 🍈 Delete 🔀 Cancel 🚯 Show Details	+ Add General Note	
Description	t Quantity	UOM

### **Food Prescription & Certifications**

Like HuBERT, default food packages are created automatically during the certification.

#### Infants

Clicking on Food Prescription (1) in the Certification navigation pane displays the Select Formula (2) modal (a new window that opens on top of an existing screen and locks the screen beneath it until the new, or top, window is closed) for infants (and Food Package III participants, which we'll review in the next newsletter).



Once a formula is selected (3) and saved (4), it creates a food prescription for each age category (1): current (2), 1-3 (3), 4-5 (4), 6-8 (5), 9-1 (6) and the child's food package (7).

≡	Certification Mode	
🖶 Participant List 🔹 🗸		
Q Search	Agency 241 - HENNEPIN COUNTY HUMAN SERVICES AND PUBLIC HEALTH Clinic 089 - 089 - SOUTH	Participant Mann, Harry (01266055) -
		Age: o months and 5 days
🎓 Create New Household	Food Prescription	-
Documents		
Locked Households	+ Add Food Prescription	
≓ Participant Transfer History	Effective Date: 09/07/2022 - 9 Items 7	>
Potential Duplicate Participants	Effective Date: 06/07/2022 - 4 Items 6	>
Benefit Management	Effective Date: 03/07/2022 - 3 Items 5	>
🙀 Add Set of Benefits	Effective Date: 01/07/2022 - 1 Items 4	>
≓ Adjust Benefits	Effective Date: 10/07/2021 - 1 Items 3	>
Calendar ✓	Effective Date: 09/12/2021 - 1 Items 2	>
<ul> <li>Scheduler</li> <li>Participant Feldor</li> </ul>	Changes saved.	

NOTE: Like HuBERT, the child's food package is only auto-generated if an assigned risk factor is applicable to both infants and children. Unlike HuBERT, it will only be issued if the infant's 1-year birthdate falls after the Printed First Date to Use of the last set being issued for the certification period.

#### Women & Children

Default Food Packages are also auto-generated for women and children. For children, a food package will be created for each age category that occurs during the certification period.

III Clinic Services		Help
=	Certification Mode	
🖶 Participant List 🔹 🗸		
Q, Search	Agency 241 - HENNEPIN COUNTY HUMAN SERVICES AND PUBLIC HEALTH Clinic 089 - 089 - SOUTH	Participant Mann, Candie (01266054) - Age: 2 years, 3 months and 30 days
A Create New Household	Food Prescription	-
Documents		
🔓 Locked Households	+ Add Food Prescription	
I≡ Manage Waiting List	Station and a station of the state of the st	
	Effective Date: 05/13/2022 - 9 Items (3-5 year dge Caregory)	>
Potential Duplicate Participants	Effective Date: 09/12/2021 - 9 Items (2-3 year age category)	>
🗊 Work With On-Site Group		
🖬 Benefit Management 🔹 🗸	Changes saved.	
Madd Cat of Decelling		

## **Future Newsletters**

Next month, we will take another look at Food Prescriptions and how they work with Food Package III and when changing the Breastfeeding Amount.

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