

Guidance for Summary Statistics Report – Documented Program Eligibility (DPE) Profile

INFOVIEW – STATE EOM – YYYY – YYYYMM – MINNESOTA REPORTS (CREATE DATE: OCTOBER 28, 2021)

Report Overview

- This report is run during the End-of-Month (EOM) process. Totals are accumulated for each Agency and Clinic; it also displays totals for the state.
- **Note:** Since income eligibility can be determined using multiple different methods, the numbers reflected in this report may undercount the total participation in adjunctive programs or income levels.

Some Uses Include:

- Describe the WIC population served by your local agency.
- Monitor program eligibility as part of an ongoing needs assessment and planning to help address community concerns.
- Compare local to state percentages for program eligibility. It may be useful to explore reasons for any large differences.

Notes

- WIC Categories are defined as:
 - Child is 1 up to 5 years of age.
 - Infant is birth up to 1 year of age.
 - PostPartum BF is Breastfeeding Women of infant up to 1 year of age.
 - PostPartum Non-BF is Non-Breastfeeding Women of infant up to 6 months of age.
 - Pregnant is Pregnant Women.
- Some local agencies and clinics display small numbers that must be interpreted with care.
- Counts will not change in this monthly static report.
- Includes state totals and percentages for each section, for easy comparison.

Report Output

- The report output is formatted to download to an 8 x 11.5 inch PDF, landscape view.
- *SummaryStatisticsReport-Documented Program Eligibility (DPE) Report.PDF* is a lengthy report that displays the totals for all clinics within the local agency, the local agency totals, and the state totals. It is organized by MN Local Agency ID number. State totals are at the end of the report.
- Results are grouped by:
 - Agency ID – Ascending
 - Clinic ID – Ascending within Agency ID

Image of Report Output

Program Name	WIC Type	Distinct Total	DPE Total	LA %	State %
MHCP-MA	Child	3,149	3,096	98.32	96.23
	Infant	952	924	97.06	95.94
	PostPartum BF	383	374	97.65	96.65
	PostPartum Non-BF	348	339	97.41	95.19
	Pregnant	282	267	94.68	95.18
Total		5,114	5,000		
LA %			97.77		
State %			96.09		

Criteria

Participants

- Includes all participants that were issued benefits for the report month. Participants are counted at the local agency/clinic where they were issued benefits for the report month.
- When EOM is run, fully BF Infants < 6 months old and some-BF women > 6 months postpartum are added to the report. These participants are included in the clinic at which they were originally certified.
- Includes all participants in a certification period on the last day of the report month.
- Counts are based on the most recent income contact record with a date less than or equal to the last date of the report month.
- **NOTE:** MHCP-MA and MHCP-MNCare totals include participants who are either actively participating in the program or are presumptively eligible for the programs.

Counts

- **Distinct Total:** Counts number of participants by WIC Category, who have at least one DPE selected. The counts in the Distinct Total columns are the same for each adjunctive program.
- **DPE Total:** Total number of all participants with the selected DPE even if another adjunctive program or income is recorded. If a participant has more than one DPE, the participant is counted in each DPE total.
- **LA % (column):** The percentage of the total number of participants with the selected DPE for the Agency/Clinic. This is the DPE Total divided by the Distinct Total for each WIC Type and DPE.
- **State % (column):** The percentage of the total number of participants with the selected DPE for the State. This is the DPE Total divided by the Distinct Total for each WIC Category and DPE found in the State section of this report. This is displayed as a reference. The actual data behind the percentages can be found in the State section of this report.
- **Total (row):**
 - Total – Distinct Total: Total distinct number of participants.
 - Total – DPE Total: Total number of participants with the adjunctive program selected for their most recent income record.
- **LA % (row):** The percentage of the total number of participants with the selected DPE for divided by the total number of participants with at least on DPE (% of DPE Total / Distinct Total).
- **State % (Row):** The percentage of the total number of participants with the selected DPE for the State. This is the Total - DPE Total divided by the Total - Distinct Total for the State. This is displayed as a reference. The actual data behind the percentages can be found in the State section of this report.

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