DATE: February 21, 2018
TO: WIC Coordinators and CPAs
FROM: State WIC Staff
SUBJECT: eWIC Pilot and Tentative Roll-Out Schedule

Included in this week’s Wednesday Update is the tentative eWIC HuBERT roll-out schedule. Pilot is currently scheduled to begin in October 2018, and will run for three months. Following a successful pilot, we will begin a statewide roll-out in late January 2019. We are providing this information now because we want to coordinate our communication with stores and local agencies. Stores need to be informed of our intended roll-out schedule as soon as possible to allow them time to ensure their cash register systems are ready for eWIC, and to upgrade them, if necessary.

The roll-out schedule was developed based on the following considerations:

- **Stores**
  - Mix of store types in the area:
    - Large Chains, Small stores, Independents
    - Integrated and non-integrated cash register systems

- **Local Agencies Pilot Selection**
  - Within 1 hour of State Office in St. Paul
  - Large enough to adequately test:
    - Software changes
    - Training materials
    - Communication between HuBERT and the eWIC processor

- **Local Agencies Pilot and Roll-Out Schedule**
  - Pilot is currently planned for two phases: the first phase is planned to begin October 17th, the second phase begins October 31st, 2018.
  - We are tentatively planning to begin statewide roll-out at the end of January 2019 and to complete it by the end of May 2019.
  - All agencies in a CHB will be scheduled to roll-out at the same time;

We are currently working on a readiness checklist for Local Agencies that begins 6 months prior to your agency’s roll-out. Over the next few months, we will be providing additional guidance on this readiness checklist.

We currently have the [eWIC Q & As](#) on our website that answers questions that have been submitted about eWIC. We will continue to post them on our website each month.
We welcome your questions - please submit them via our Questions - Feedback Form on the WIC website.