WINNIE Release 3.5.1 Document

UPDATED OCT. 6, 2025 – VERSION 2

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Overview

This document provides information about software changes and bug fixes that impact the MN WIC WINNIE Information System that are included in Release 3.5.1. All WINNIE users should review this document to understand any changes or improvements that have been made to the system.

NOTE! "URB" means "User Reported Bug" and prefaces the tracking number associated with bugs/issues that were documented by SPIRIT software users.

Installation

Release 3.5.1 will be installed on Saturday, Oct. 25.

All WINNIE environments (Clinic, Training, Mobile Management, and Infoview) will be UNAVAILABLE from 8:00 PM on Friday, Oct. 24 through 7:00 AM Monday, Oct. 27.

On Oct. 27, the first day of clinic after installation of Release 3.5.1, it may take longer to login as the system pulls down new information to your computer.

Version

The new version of WINNIE will be SPIRIT 3.5.1.1. This displays in the lower right corner of each page in WINNIE.

Software bugs and issues

Up-to-date information about software bugs and issues can be found on the WINNIE Bugs & Issues MDH WIC webpage. To navigate to this page: Information for Local Agencies >> Staff Resources section – Information System dropdown.

MN help desk

Please contact the MN Help Desk (1-800-488-8799, press 2, 2) if you have any issues logging into WINNIE after the installation of Release 3.5.1.

System/software changes

Alerts and note subjects

Add new subject

"Preferred Name" has been added as a new subject so that staff can create a priority alert to inform other staff of the name a participant prefers to go by (since only their official name should be added to the First and Last Name fields in Demographics).

Bloodwork

Change to hemoglobin field's lower limit

The lower limit for hemoglobin measurements has been changed from 6.0 to 0.1. This is to ensure accurate measurements can be recorded in the system.

Documents

Future appointments generated for appointment notices

An appointment notice (Participant Menu >> Generate Appointment Notice) will be created for each future individual, household, and group education class appointment as long as the appointment time is not in the past. A separate browser tab will open for each appointment notice. (Previously, a notice would only be created for the first scheduled appointment.)

Spanish version of Participant Summary now available

The Participant Summary will now print in Spanish when a participant has a Correspondence Preference of Spanish.

Household demographics

Changes to How Heard about WIC dropdown

The How Heard about WIC household-level dropdown has been modified and condensed, and a new option added. The new and revised options are:

- Electronic Health Referral
- Family/Friend
- Head Start/ECFE
- Health Care Provider
- Internet
- MN Benefits

- Other

- Participated Previously

- Public Health

- Social Media

- Social Service Agency

- Text Message

New option: selecting Electronic Health Referral

"Electronic Health Referral" is a new option and you should select it for **new** families for whom you've received a referral "From: HealthCareReferrals@state.mn.us" with the "Subject: [encrypt] Hennepin Healthcare Referral – HENNEPIN".

Selecting this option will provide data for the Health Information Exchange Referral project. MDH WIC will also use this selection to set up a process to provide details about the referral back to the health care providers in future project phases.

Previous How Heard about WIC selections

Previous selections no longer available in the list continue to display on the read-only Household Information panel on Demographics but will no longer show as selected in the How Heard about WIC dropdown, which will be blank. **If a selection has already been made, the field will not be required** when prescreening a new member or when changes are made to the Household Demographics fields.

Add new Representative Relationship

"Parent" will be added to the Relationship dropdown per Local Agency requests.

Nutrition assessment

Changes to Nutrition Assessment questions

The Nutrition Assessment Tools were updated in June 2024 and information was provided in the Nutrition Assessment Questions and Tools Updated memo. These same changes are now being added to Nutrition Assessment questions in WINNIE:

- Removed the brief question format (from WINNIE only).

- Reworded some questions to be open-ended.

- Added Participant Centered Conversation starter question to set the stage for the assessment and provide an opportunity for the participant to bring up topics for discussion.

- Added food security questions to assess for food security and need for referrals.

- Added breastfeeding probing questions to the infant complete questionnaire to enhance assessment. Additional probing questions assess:

  - Feeding patterns

- Hunger and satiety cues
- Comfort while breastfeeding
- Support for breastfeeding
- Breastfeeding goals
- Breastfeeding and offering formula

- Updated anthropometric questions for pregnant and postpartum participants to make them more weight inclusive.

Nutrition education

Add items to Materials Given

These topics will be added to the Materials Given dropdowns:

- Children: Cup provided.

- Children and Breastfeeding: Water bottle provided.

- All categories: GN Card: Cannabis and Your Baby.

Add Nutrition Education topic

"Water" will be added to the Pregnant, Breastfeeding, and Non-Breastfeeding Nutrition Education topic dropdowns.

Change goal

For children, "Offer water daily" will be changed to "Offer more water daily".

SWIPe

New version of SWIPe

A new version of SWIPe will be posted to FileZilla and available on Oct. 27 along with its installation instructions. Please work with your IT to **install the new version of SWIPe by Dec. 31.**

Resolved bugs/issues

Agency administration

Compare Potential Duplicates page not displaying all criteria (URB 242040)

Description: When the browser zoom setting is below 90%, the scroll bar allowing you to view all comparison criteria no longer displays on the Compare Potential Duplicates page.

Resolution: The scroll bar remains viewable and active on the Compare Potential Duplicates page when the browser zoom setting is below 90%.

Alerts

Pregnant and breastfeeding system alert not displaying at household-level (URB 219163)

Description: The system alert that informs you the household has a pregnant woman who is also breastfeeding is not displaying unless you open the pregnant woman's participant folder. If you open any other member's folder, it doesn't display.

Resolution: The pregnant and breastfeeding system alert displays when any household member's folder is opened.

Benefits history

Returned cans not displaying correctly in Benefits History after adjusting a fully redeemed formula (URB 253799)

Description: When all formula is redeemed and cans of formula are returned (none recovered) and another formula is reissued in Adjust Benefits, the system is not recording the returned cans resulting in the formula not displaying as returned in Benefits History.

Resolution: The system correctly records if all cans of formula have been redeemed and then returned in the database and displays the adjustment correctly in Benefits History.

Capture signature

Captured signature not consistently displaying fully (URB 241946)

Description: In some instances, if the participant crosses the far-right line of the signature box when signing the signature pad, only part of their captured signature displays in WINNIE.

Resolution: Installing the new version of SWIPe, available in FileZilla on Oct. 27, corrects this issue.

Change Household ID

Benefits issued to "old" Household ID when household has previous ID change in legacy system (URB 244630)

Description: The Household ID change process is incorrectly updating a previous change record resulting in benefits being issued to an "old" Household ID.

Resolution: The change process no longer updates Change Household ID records; it creates a new, separate record.

Issued benefits not voided during Change Household ID process (URB 257412)

Description: Benefits History is not displaying "voided - <date>" next to food items that were recovered when changing the Household ID.

Resolution: Benefits History accurately displays recovered food items once the Change Household ID process is completed.

Potential over-issuance when benefits recovered before changing Household ID (URB 251201)

Description: A "Status: Error 2001" error displays when future benefits are recovered or voided in Adjust Benefits before changing a Household ID. This error prevents completion of Change Household ID because attempting to finish it results in potential over-issuance of benefits.

Resolution: To correct for this error, the system voids all future benefit sets in Change Household ID, even if the future sets were already fully recovered and their quantities are zero.

Demographics

Incorrect username displays in Duplicate Participant grid on Demographics page (URB 247951)

Description: The username, which is the person who identified the record as a duplicate, is not displaying the correct staff person. It is incorrectly displaying the username of the staff person who completed the most recent certification.

Resolution: The system correctly displays the username of the person who identified the record as a duplicate.

Documents

Military time on queued appointments notices (URB 246360)

Description: Appointments on appointment notices generated in Documents >> Queued Appointment Notices display military time for appointments scheduled after 1:00 p.m.

Resolution: Appointment notices display standard times for all appointments.

Household's physical address on appointment reminder and official notification (URB 242070)

Description: The physical address, instead of mailing address, displays on the Appointment Reminder and Official Notification letters.

Resolution: Document templates consistently display the following: household's mail address, dates as day of week, month, date, 4-digit year, and times in AM/PM with no leading zeroes.

Food prescription

"Error loading data" displays for participants with Jan. 31 date of birth (URB 243370)

Description: On the Food Prescription page, a pink "error loading data" message displays when a participant has a birth date of Jan. 31.

Resolution: The food prescriptions load correctly for all participants with a birth date of Jan. 31.

Issue benefits

Future sets suggested when toggled off on Issue Benefits page (URB 244195)

Description: Future sets are issued even when toggled off when a participant is being issued a full and partial package that have a Printed First Date to Use (PFDTU) on the *same day of the week* (ex: both have PFDTU on a Wednesday).

Resolution: The system issues benefits based on the toggled-on benefit sets.

Length/Height & Weight

Unable to complete cert due to incorrect no length/height/weight message (URB 241436)

Description: The OriginalCertEffectiveDate (a new field in WINNIE) is not being recorded correctly when a certification is completed in the same month as the previous certification's Cert End Date. This was causing the system not to recognize length/height and weight measurements entered during the cert.

Resolution: The correct OriginalCertEffectiveDate is recorded in the database ensuring measurements are recognized when entered during a certification.

Notes

Risk factors missing from SOAP notes written on date after infant/child certifications (URB 246839)

Issue: The assigned risk factors do not auto-populate in the Objective section of the SOAP note if the note is written on a date after, and different from, the certification for infants and children.

Resolution: Risk factors display under Objective in SOAP notes regardless of when the note is created.

Unable to view toolbar on Manage Notes page if browser zoom increased (URB 250430)

Issue: The toolbar in the Results grid on the Manage Notes page does not display when the browser zoom is 150% or more.

Resolution: The toolbar, along with scroll arrows, display regardless of zoom magnification in the Results grid on the Manage Notes page.

Nutrition Assessment

Unable to edit a nutrition assessment after a change in participant's status (URB 244140/225103)

Issue: A "general error" occurs if you try to edit a nutrition assessment contact on the same date as created after the participant's WIC category, age category, and/or breastfeeding amount is changed.

Resolution: A message displays that reads "The nutrition assessment contact cannot be edited because the WIC Category, Age Category, and/or Breastfeeding Amount has changed since the contact was added." Editing cannot occur since nutrition assessment questions are based on WIC category, age category, and breastfeeding amount.

Nutrition Education

Materials Given save button cannot be used in Chrome (URB 197480)

Issue: The Save button on the Materials Given Contact modal does not fully display and won't allow you to save the contact when using Google Chrome.

Resolution: The Save button displays correctly on the Materials Given Contact in Chrome.

Resource schedule

Cannot save recurring holiday/event (URB 240362)

Description: An error message displays when trying to save a recurring holiday or event on the same day as an existing non-recurring holiday or event.

Resolution: You can save recurring holidays or events if scheduled for the same date as another holiday/event.

Risk factors

System not reassessing for risk factor 201 when Cigarette Usage is changed (URB 248158)

Description: Risk factor 201 (low hemoglobin) assigns correctly the first time the Cigarette Usage fields are completed in Health Information. However, if the amounts are changed, the system is not reassessing for risk factor 201 based on the difference in criteria for cigarette usage.

Resolution: The system reassesses for risk factor 201, and assigns as appropriate, when the Cigarette Usage amounts are updated in Health Information.

Postpartum height change impacting pre-pregnancy BMI and assignment of risk factor 114 (URB 246437)

Description: Risk factor 114 (overweight or at risk of overweight for infants and children), which assigns based on the linked mom's pre-pregnancy BMI, is assigning when a shorter height measurement is added for the postpartum record. The system is incorrectly recalculating the pre-pregnancy BMI based on this new postpartum height measurement and risk factor 114 assigns when the change results in a BMI $\geq$ 30.

Resolution: The pre-pregnancy BMI is not recalculated if the postpartum height measurement is different from the pregnancy height measurement, ensuring risk factor 114 assigns based on the correct pre-pregnancy BMI calculation.

High risk not assigning correctly for risk factor 101 and 111 when change in status (URBs 248687 and 248689)

Description: High risk for risk factors 101 (underweight for women) and 111 (overweight for women) assign correctly for a woman's first WIC category and breastfeeding amount. If either is changed, high risk no longer assigns when appropriate.

Resolution: The system references the correct risk factor rows (matching the current WIC category and breastfeeding amount) when the status is changed. If high risk is appropriate based on the referenced risk factor row, the system assigns high risk.

Scheduler/clinic schedule

Individual appointment remains with old household ID after changing ID (URB 242800)

Description: Scheduled individual appointments continue to display for the "old" Household ID after it was changed. The Appointment Details modal displays the "old" ID and phone number, the appointment does not display on the Appointments page, and WINNIE does not generate an appointment notice for these appointments.

Resolution: Appointments scheduled for individual participants display correctly on the Appointment Details modal and the Appointments page. An appointment notice can be generated for an individual appointment created prior to a Household ID change.

NOTE! This correction does not impact household appointments, which continue to display for the "old" household after changing the Household ID. The Household ID associated with a household-level appointment does not get updated when the Change Household ID script is completed.

Search

No results found when searching by Appointments for Today and date of birth (URB 248264)

Description: No search results are generated when you search the Appointments for Today list and use date of birth to further filter the search.

Resolution: Matching results display in the Results grid on the Search page when searching Appointments for Today by date of birth.

Participant date of birth changes when returning to search (URB 242414)

Description: When returning to Search after opening the participant folder, if the search was by birth date, the date entered into the Date of Birth field changes to the day before (ex: search by 1/28/25, open a participant folder, return to Search, the Participant Date of Birth field now displays 1/27/25).

Resolution: The Date of Birth search criterion remains unchanged after opening the participant folder and returning to Seach.

Transfers

Incorrect date of birth on Transfer modal (URB 260358)

Description: When transferring participants, the incorrect date of birth (usually the date a day before the actual date of birth) displays on the Transfer modal.

Resolution: The Transfer modal displays the correct date of birth for all household members listed.

VOC

WIC category not displaying current category when VOC completed in participant folder (URB 246432)

Description: The WIC category on the Demographics page does not update when a VOC is completed within the participant folder until the Demographics page is saved or refreshed.

Resolution: The Demographics page displays the WIC category selected while completing a VOC without having to first save or refresh the page.

Unable to complete VOC if last certification was pending proof of income (URB 241174)

Description: The system is requiring an income record for participants whose previous certification was pending proof, if the pending proof was never resolved, to issue benefits after completing a VOC.

Resolution: If a participant is VOC certified after a previous certification has a pending proof of income, the VOC certification does not require an income record to issue benefits.

References – complete listing of hyperlinks

WINNIE Bugs & Issues
(https://www.health.state.mn.us/people/wic/localagency/winnie/issues.html)

Revisions

10/6/25 – V2: added bullet re: brief Nutrition Assessment questions being removed from WINNIE.

10/2/25 – V1: Original document.

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